

CONVENTION ON THE RIGHTS OF PERSONS WITH DISABILITIES

Regional Seminar for the 12+ Group

The Attlee Suite, Portcullis House

Palace of Westminster,

London, United Kingdom

27-28 April 2009



BRITISH GROUP
INTER-PARLIAMENTARY
UNION



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GENERAL INFORMATION

The regional Seminar for Parliaments on 'The Convention on the Rights of Persons with Disabilities', organised by the Inter-Parliamentary Union and hosted by the British Group Inter-Parliamentary Union will be held in London from 27 to 28 April 2009.

REGISTRATION

Invited parliaments are requested to send their list of participants attending the Seminar as soon as possible and not later than 20 March using the enclosed Registration Form, to the following addresses:

British Group Inter-Parliamentary Union
Palace of Westminster
LONDON
SW1A 0AA
UNITED KINGDOM
Tel: +44 207 219 3011
Fax: +44 207 222 1213
Email: bgipu@parliament.uk

Inter-Parliamentary Union
5 Chemin du pommier
Case Postale 330
1218 GENEVE 19
SUISSE
Tel: 41 22 919 41 50
Fax: 41 22 919 41 60
Email: postbox@mail.ipu.org

HOTEL ACCOMMODATION AND RESERVATIONS

For practical reasons, it is proposed that participants stay at the City Inn Westminster Hotel (<http://www.cityinn.com/london/>), close to the venue of the Seminar. Block bookings have been made by the British Group IPU (BGIPU) but delegates shall have to book and pay their own accommodation directly to the hotel. Details of how to make your booking are below:

City Inn Westminster Hotel

30 John Islip Street

London SW1P 4DD

Tel: +44 (0)20 7630 1000

Website: www.cityinn.com/london/index.htm

Booking contact: Fabiana Spinosa

E-mail: westminster.groups@cityinn.com

BOOKING CODE: PARL230409

Please ensure you quote the above code to ensure you get the preferred rates as detailed below:

Single Room: £164 inclusive of English breakfast and exclusive of VAT

Double Room: £174 inclusive of English breakfast and exclusive of VAT

Suite single occupancy: £264 inclusive of English breakfast and exclusive of VAT

Suite double occupancy: £274 inclusive of English breakfast and exclusive of VAT

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DEMAND FOR HOTEL ROOMS NEAR WESTMINSTER IS VERY HIGH – WE WOULD THEREFORE BE GRATEFUL IF YOU COULD REGISTER YOUR HOTEL BOOKING DIRECTLY WITH THE HOTEL AS SOON AS POSSIBLE – AND NOT LATER THAN 20 MARCH 2009.

Participants who would prefer accommodation in other hotels are kindly requested to inform the BGIPU accordingly.

ARRIVAL AND DEPARTURE

A reception service will be provided for participants at the Westminster City Inn from Sunday 26 April onwards. In order to ensure an efficient reception service, all participants are kindly requested to provide sufficient arrival and departure information, including dates and arrival and departure times on the hotel reservation form.

REGISTRATION AND INFORMATION DESK

A registration and information desk will be available to participants at the Seminar venue on 27 and 28 April from 8 am until 6.30 pm. Participants are kindly requested to register with this service which will issue identity badges, deal with enquiries concerning the Seminar and handle messages and mail.

VISAS

12+ countries requiring a visa for entry to the United Kingdom are listed below:

Albania, Bosnia and Herzegovina, Georgia, Macedonia, Serbia and Turkey.

SECURITY

Participants are required to wear their identity badges visibly at all times when they are in the Seminar venue and at all official functions during the Seminar.

TRANSPORT

Participants are kindly asked to arrange their own transport between the airport and the hotel.

Transport between the Westminster City Inn hotel and the conference venue will be provided.

SOCIAL EVENTS

Details of the social events will be available in due course.