

**ENLARGED SESSION OF THE STEERING COMMITTEE  
OF THE PARLIAMENTARY CONFERENCE ON THE WTO  
(held on the occasion of the Seventh WTO Ministerial Conference)**

*Geneva, 1 December 2009*

**PRACTICAL INFORMATION**

**Date and venue**

1. The enlarged session of the Steering Committee of the Parliamentary Conference on the WTO will take place on **Tuesday, 1 December 2009**, on the occasion of the Seventh WTO Ministerial Conference (Geneva, 30 November - 2 December 2009). The session will take place at IPU Headquarters from 10 a.m. to 1 p.m. and from 3 to 6.30 p.m., at the following address:

Inter-Parliamentary Union  
5, Chemin du Pommier  
Le Grand-Saconnex / Geneva  
Tel.: +4122 919 41 50; Fax: +4122 919 41 60  
E-mail: [postbox@mail.ipu.org](mailto:postbox@mail.ipu.org)

2. A cocktail reception will be offered to all participants at 6.30 p.m. It will be served at IPU Headquarters.

**Participation and registration**

3. The enlarged session of the Steering Committee of the Parliamentary Conference on the WTO is open to all members of parliament present in Geneva at the time of the WTO Ministerial Conference. As a rule, they are expected to be registered to the Ministerial Conference as part of their respective national delegations. Please note that the IPU is not in a position to provide assistance in this regard.

4. To take part in the parliamentary session, all participants are kindly requested to complete and return to the IPU Secretariat the enclosed registration form, which is also available on the IPU website at <http://www.ipu.org/splz-e/trade09/registration.pdf>. The form should be returned by **15 November 2009 at the latest**.

**Working languages**

5. Simultaneous interpretation will be provided in English, French and Spanish. Official written documentation of the meeting will be made available in English and French only.

**Accommodation and visas**

6. All participants are responsible for their own visa, travel and accommodation arrangements in Geneva, unless they are registered to the WTO Ministerial Conference, with all practical questions settled in a centralized way. For practical reasons, the IPU Secretariat is not in a position to provide assistance with visa support and accommodation arrangements in Geneva, which remain the sole responsibility of each participant.