



Inter-Parliamentary Union
For democracy. For everyone.

Parliamentary Hearing at the United Nations

22-23 February 2018
United Nations Headquarters
New York



INFORMATION NOTE

The meeting will take place in the **Trusteeship Council Chamber** on the second floor of the main Secretariat Building. Doors will open at 9:10 am on Thursday, 22 February to allow delegates time to find their seats.

Registration

A separate registration form must be filled out for **each** participant and each staff member and submitted to the Office of the IPU Permanent Observer to the United Nations in New York.

A maximum of six members of parliament and three accompanying staff will be admitted for each delegation.

UN Entrance Badges

Security arrangements at the United Nations are very strict. Badge applications must be submitted **in advance through your country's Permanent Mission to the United Nations**, and at the request of your parliamentary delegation.

Travel and Accommodation

Delegations are expected to make their own travel and accommodation arrangements. Hotels in New York can be expensive with better rates and more choice available when reserving early. Your country's Permanent Mission to the United Nations may be of assistance.

Languages

Simultaneous interpretation will be provided in the four languages (English, French, Spanish, and Arabic).

In addition, three interpretation booths are available on a first-come, first-served basis to national delegations wishing to bring their own interpreters. Requests for these booths should be submitted by email to ny-office@ipu.org

Seating & Speaking Arrangements

Country nameplates will designate the seats for each delegation. Delegates wishing to ask a question or comment on the discussion will indicate their desire to speak from their seats during each session.

Further Information

Please check the IPU website www.ipu.org (under future events) for the draft programme, registration form, background documents, and other updates.