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DE
NATIONALE
ASSEMBLÉE
VAN DE REPUBLIEK SURINAME

Regional Seminar on Climate Change for Parliaments of the Caribbean

Paramaribo, 5-6 November 2018

Practical information note

VENUE AND DATE

The Regional Seminar on Climate Change for Parliaments of the Caribbean will be held at the Royal Ballroom of Hotel Torarica, Paramaribo, Suriname on 5-6 November 2018.

Agenda Outline

4 November	Arrival of delegates
5 November	Meeting sessions
6 November	Meeting sessions
7 November	Departure of delegates

PARTICIPATION

The Seminar is open to members of national parliaments of the Caribbean region. Parliaments are invited to send a gender-balanced delegation of a maximum of four members. They are encouraged to include parliamentarians dealing with climate change affairs at national level in their delegation. Parliamentary staff members may also attend.

IPU Associate Members, Observers and other partner organizations that work on climate change-related matters are also invited to take part in the Seminar.

ORGANIZATION OF PROCEEDINGS

In keeping with standard IPU practice, all participants will have equal speaking rights. In order to ensure that the discussions are as vibrant and dynamic as possible, the following rules will apply:

- There will be no list of speakers on any agenda item.
- Participants are asked to not read out prepared statements, but rather engage in lively discussions. Subject to arrangements that chairpersons of sessions may make to suit the circumstances, oral contributions may not exceed three minutes. Participants may speak several times on each item, particularly to respond to other statements.
- The sessions will include presentations by experts and resource persons, debates and interactive discussion panels in moderated plenary sessions.

LANGUAGE

The working language will be English.

REGISTRATION

The parliaments and organizations invited to the Seminar are requested to register their participants **no later than 5 October 2018** using the enclosed registration form.

Please send the form by email, fax or post to the IPU and the Parliament of Suriname at:

Inter-Parliamentary Union

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1218 Grand-Saconnex
Geneva, Switzerland
E-mail: postbox@ipu.org
Tel.: +41 22 919 41 50
Fax: +41 22 919 41 60

Parliament of Suriname

National Assembly
10, Onafhankelijkheidsplein
PARAMARIBO
Suriname
Ruth de Windt or Indira Jadoethmisier
Tel: 597 8858647
Office: 597 475052
Fax: 597 477554
E-mail: r.dewindt@dna.sr / i.jadoenath@dna.sr

VISAS

Entry visas are required except for citizens of countries that have visa exemption agreements with Suriname. Delegates participating in the Seminar are kindly requested to contact the diplomatic missions of Suriname in their respective countries to obtain visas if necessary.

VACCIN

In order to enter Suriname, all foreign citizens must have prove of a yellow fever vaccination. The vaccine must be taken at least ten (10) days prior to entry.

HOTEL ACCOMMODATION

Delegates will bear the costs of their air transport, accommodation and subsistence.

The Parliament of Suriname has made block bookings for the Seminar at a negotiated rate at the Hotels:

1. The Torarica Group of Hotels
2. Courtyard by Marriot Paramaribo and
3. Ramada by Wyndham Princess Paramaribo

The cost of accommodation is the responsibility of the delegate and is payable directly to the hotel.

Information of the official hotels can be found on the last page of the information note.

TRANSPORT

International transport

The Parliament of Suriname arranged a special rate for the delegates in cooperation with Surinam Airways (the national Carrier).

The air fares are payable directly to the Surinam Airways according the guidelines enclosed in this Information Note

National transport

Transport will be provided by the organizers upon arrival and departure to and from the International Airport in Paramaribo.

All participants are kindly requested to send hotel and travel details to the IPU Secretariat and the host Parliament Secretariat using the Hotel–Travel form mentioned above. The delegates will be met on arrival at the airport.

The host Parliament will organize ground transfers for the participants between their hotels and the meeting venue and all other official events related to the meeting.

SECURITY

The national authorities will take all necessary security measures. Participants are required to wear their identity badges at all times when they are at the meeting venue and at all other official functions during the Seminar.

FIRST AID SERVICE

During the meeting, first aid facilities will be provided at the venue. All other medical facilities will be at the participants' own expense. Delegates are advised to take out comprehensive **medical insurance policies** to cover medical emergencies, including for the cost of evacuation to other countries within the region.

INSURANCE

It is recommended that participants take out their own insurance policies against all risks.

CLIMATE

Suriname has a tropical wet climate. The month of November is essentially characterized by temperatures between 25° and 33°C

DRESS

Business dress or national dress is appropriate for meetings and evening events.

ON-SITE SERVICES

The following services will be available on the premises of the main venue:

- Restaurants, cafeteria and bar services will be provided at the participants' expense
- First-aid service
- Coffee breaks
- Lunches

CURRENCY REGULATIONS

Most major international currencies can be exchanged at the airport, hotel and nearby banks. Major credit cards are accepted in the hotel and most shops.

The Surinamese Dollar (SRD) is the unit of currency. Euro and US Dollar are also partly accepted. The change rate is roughly SDR 7.52 to 1 US dollar and SRD. 8.60 to 1 Euro.

OTHER USEFUL INFORMATION

- Time Zone: Suriname is 1 hour ahead of Eastern Standard Time (EST) in America and 4 hours behind of Greenwich Mean Time (GMT) in Europe.
- Electricity: 110 / 127 volts, 60 hertz, but some major hotels or apartments also offer 220 volts connection. Most power outlets are European-style 2-pin outlets with side grounding; sometimes it is possible to find American-style outlets.
- Telephone: The international access code from Suriname to any destination is 00, followed by the country code, the area code and the number. The country code for dialling Suriname is +597.

Hotel Information

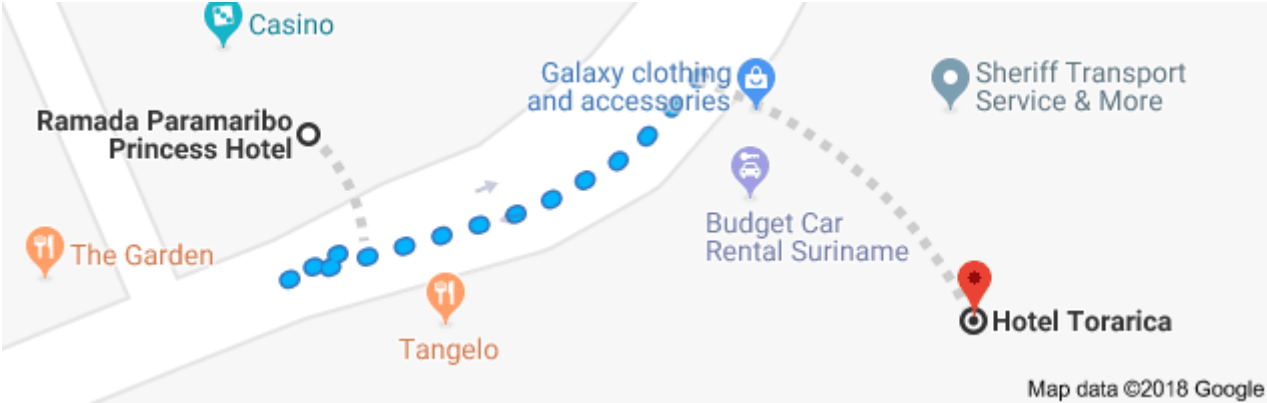
1. Torarica Group of Hotels:
(Meeting venue)

- Royal Torarica Hotel
- Torarica Resort
- Eco Resort

<https://www.torarica.com>

2. Hotel Ramada Paramaribo

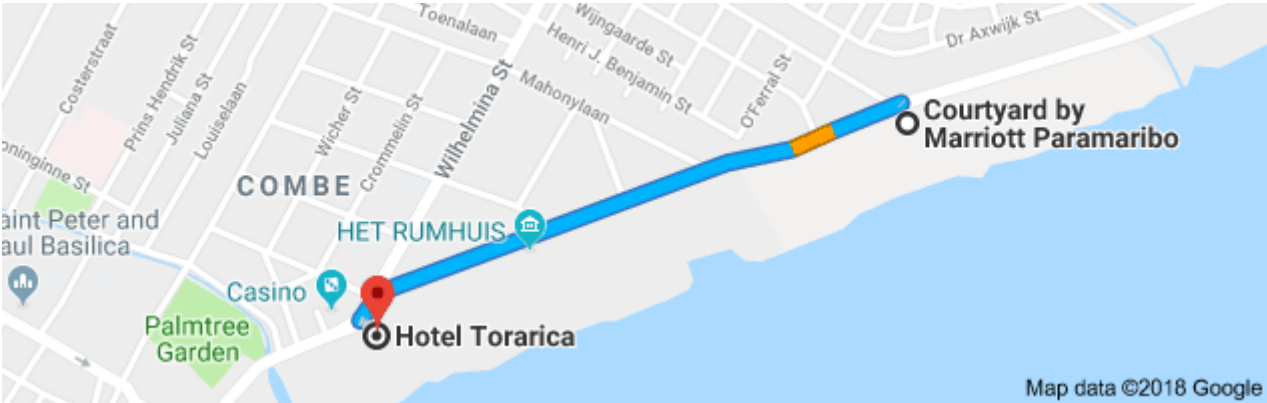
<https://www.wyndhamhotels.com/ramada/paramaribo-suriname/ramada-paramaribo-princess-hotel>



Walking distance to the meeting venue: 2 minutes

3. Courtyard by Marriot

<https://www.marriott.com/hotels/travel/pbmcy-courtyard-paramaribo/>



Distance to the meeting venue: 5 minute (car)