



Inter-Parliamentary Union  
For democracy. For everyone.

# 142nd IPU ASSEMBLY

## Virtual session, 24-28 May 2021

A/142/C.1  
Annex 6

### Registration and other practical information

#### Composition of delegations

The Members of the IPU are invited to register their delegations to the 142nd IPU Assembly. The delegations should include delegates to the Assembly, office-holders and members of the Standing Committees, as well as the **three members** of the **Governing Council** with voting rights.

As per the IPU Statutes and Rules, delegations to the **Assembly** are composed of a **maximum of eight delegates, or ten** for parliaments of countries with a population of 100 million inhabitants or more (Article 10.2 of the Statutes).

Moreover, Members "*...may register **one additional delegate** if at least one young parliamentarian (below 45 years of age) is part of the delegation on condition that the delegation is composed of both sexes and the Member is not in arrears in the payment of its assessed contributions*" (Article 10.3 of the Statutes).

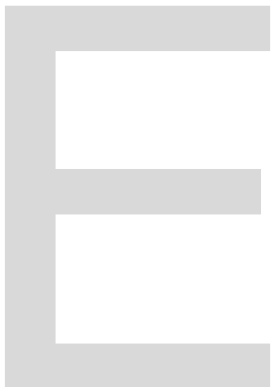
All Member Parliaments are encouraged to strive for gender parity and political balance in the composition of their delegations. Any delegation which, for three consecutive sessions of the Assembly, is composed exclusively of parliamentarians of the same sex will automatically be reduced by one person.

IPU Members whose arrears equal or exceed the amount of the contributions due from them for the preceding two full years will not be represented by more than two delegates at meetings of the IPU (Article 5.2 of the Statutes), nor will they be entitled to vote.

The **Governing Council** is composed of **three members** from each parliament represented in the IPU. Each parliament's representation on the Governing Council must include both men and women. Single-gender delegations will be limited to one member (Rule 1.2 of the Rules of the Governing Council).

Each IPU Member shall provide an electronic copy of an **official letter** from the Speaker of parliament or the President of the IPU Group concerned, designating the delegates to the IPU Assembly, including the three members with voting rights in the Governing Council (maximum of three votes).

Associate Members may participate in the Assembly and its Standing Committees with the same rights as Members, with the exception of the right to vote and to present candidates for elective office. Time constraints may limit the possibility of Associate Members to address the Assembly – they will however be invited to submit written statements and video messages. International organizations and other bodies invited by the Governing Council to be represented at the Assembly as permanent Observers are reminded that they are entitled to register a maximum of two delegates.



#IPU142

## Overall theme of the Assembly

The Assembly will be held under the overall theme of ***Overcoming the pandemic today and building a better tomorrow: the role of parliaments***. The Standing Committees, as well as the Forum of Women Parliamentarians and the Forum of Young Parliamentarians, will examine the overall theme of the Assembly from their respective perspectives. Their input will be incorporated into an outcome document to be adopted at the close of the Assembly.

An interactive debate will also be held on 26 May on the overall theme, with the participation of prominent international personalities. Delegates will have the opportunity to ask questions and make brief comments in the context of the debate.

## Standing Committees

The four Standing Committees (*Peace and International Security; Sustainable Development; Democracy and Human Rights; United Nations Affairs*) will hold their sessions prior to the IPU Assembly in accordance with the Assembly Timetable (Annex 1).

The Standing Committee on UN Affairs will hold a discussion on *UN75 follow-up* and the Standing Committee on Democracy and Human Rights will hold a debate on *Legislation worldwide to combat online sexual child exploitation* (theme of a resolution at the 143rd Assembly).

The Standing Committee on Peace and International Security will discuss and adopt a resolution on *Parliamentary strategies to strengthen peace and security against threats and conflicts resulting from climate-related disasters and their consequences*.

The Standing Committee on Sustainable Development will discuss and adopt a resolution on *Mainstreaming digitalization and the circular economy to achieve the SDGs, particularly responsible consumption and production*.

The texts of the draft resolutions, as well as a note on the proposed process for the adoption of resolutions, are available at <https://www.ipu.org/event/142nd-ipu-assembly#event-sub-page-23341/>.

## Interventions

**Statements** by delegates shall be limited to **two minutes**.

Delegates are invited to submit **written statements** in either English or French (the official languages of the Organization) with an indication of the agenda item to which they refer, in advance of the opening of the session of the Assembly. Written statements shall be in lieu of live interventions. These may be sent in advance to the IPU Secretariat ([speeches@ipu.org](mailto:speeches@ipu.org)), so that they may be posted on the Assembly website and reflected in the official records of the session.

Delegates may also submit **pre-recorded video statements** with an indication of the agenda item to which they refer, in advance of the opening of the session. Pre-recorded video statements shall be in lieu of live interventions.

## Social media video campaign

In order to amplify the theme of the Assembly in the IPU's communications, delegates may submit a micro-video of **under one minute** in which they answer the following question:  
***"What are you doing to build a better tomorrow?"***

Micro-videos should be sent to the IPU Communications team ([press@ipu.org](mailto:press@ipu.org)) by Monday, 17 May at the latest. Only videos that are **under one minute** will be promoted.

Videos should comply with the following specifications:

- MP4 format
- Recorded in one of the Assembly working languages: Arabic, English, French or Spanish
- Subtitled in English and/or French where possible
- Recommended format is 16:9 ratio with 1920 x 1080 resolution
- For best results, film headshots with a neutral or unfocused background

### Interpretation

The IPU will provide interpretation in the IPU Assembly's working languages (Arabic, English, French and Spanish) at the meetings of all statutory bodies. As is customary at IPU Assemblies, channels have also been reserved for Chinese, Japanese, Portuguese and Russian, for the Assembly, Governing Council and Standing Committee plenary sessions (not Bureau or Drafting Committee meetings).

Interprefy has been chosen as the accessible simultaneous interpreting delivery platform (SIDP). Through the platform, speakers may deliver their remarks in another language provided that they arrange for it to be interpreted simultaneously into one of the IPU's official languages (English and French) by a person designated by them. To allow for all necessary arrangements (including interpreter platform certification; related expenses to be borne by the parliament recruiting the team of interpreters) to be made in good time, delegations should contact the IPU Secretariat ([sas@ipu.org](mailto:sas@ipu.org)) well in advance (by 10 May 2021 at the latest).

### Registration and list of participants

Registration shall take place through the IPU event registration system (ERS) accessed through the 142nd Assembly webpage, simply by clicking on the Registration button. Registration opens on 29 March and the deadline for registering delegations is **9 May 2021**.

Each Member Parliament may register to the Assembly a total of eight or ten MPs, depending on their national population, plus one additional MP if s/he is below the age of 45 years (see "composition of delegations" above, for more details).

From among its delegation, the IPU Member shall be represented on the **Governing Council** by **three parliamentarians, including both men and women**. Single-gender delegations will be limited to one member.

Each IPU Member shall provide an electronic copy ([postbox@ipu.org](mailto:postbox@ipu.org)) of the **official letter** from the Speaker of parliament or the President of the IPU Group concerned, designating the delegates to the Assembly, including the members **with voting rights** in the Governing Council (maximum of three votes).

There should only be one coordinator per delegation. S/he will be the sole user of the online registration system and will choose a password.

The registration process is as follows:

1. Sign up for an account and enter the requested details.  
(If you registered successfully for a recent Assembly, your identification information is still valid and may be used.)
2. Once you have successfully created an account, sign in using your username and password.
3. Click on "Register for this event" to register for the 142nd Assembly.

4. Carefully enter the information requested on the first page. Please note that this information cannot be edited at a later stage. In your capacity as delegation coordinator, do not forget to include yourself if you plan to attend the event.
5. Provide an individual email address for each delegate<sup>1</sup> (this is mandatory, as it is part of the delegate's registration identity).
6. Fill out the date of birth for each delegate.  
The Secretariat uses this information in the preparation of the Assembly statistics (monitoring of youth participation in the political process).
7. Due to the virtual nature of the 142nd Assembly and the requirement for careful recording of members of the Governing Council for electronic voting purposes, a personal mobile phone number and personal email address for each member of the Governing Council are to be provided on page 3 of the ERS (registration questions). This data will be destroyed after the completion of the elections.

**Important:**

No further changes to the composition of delegations will be possible after **9 May 2021** except in case of *force majeure* preventing a registered member from attending the session. The existence of such a situation must be certified by the Speaker of the Parliament or the President of the Group through a written communication to the Secretary General.

Some fields are mandatory (\*), i.e. details pertaining to a national parliament (committee membership, titles, etc.). Please **do not** use all capital letters when completing the different fields.

The registration process includes a **validation phase**, during which system administrators will examine your registration. Once your registration has been validated, you will be sent a confirmation email. Otherwise, one of our administrators will contact you for any action that requires follow-up.

Should you have any questions on registration, please send them to Ms. Sally-Anne Sader, Conference Services Officer, at [sas@ipu.org](mailto:sas@ipu.org), with copies to the generic IPU email addresses: [postbox@ipu.org](mailto:postbox@ipu.org) and [registration@ipu.org](mailto:registration@ipu.org).

A preliminary List of Participants will be shared with all registered delegations one week before the opening of the 142nd Assembly (17 May 2021). Corrections should be addressed to [registration@ipu.org](mailto:registration@ipu.org). A final list will be published on the IPU website, immediately after the close of the virtual Assembly.

---

<sup>1</sup> The IPU is committed to respecting the privacy of the people it engages with. More information about our privacy practices is available at this link <https://www.ipu.org/privacy-statement>