



# 144th IPU Assembly

Nusa Dua, Indonesia  
20-24 March 2022



## GENERAL INFORMATION

### 1. MEETING DATES AND VENUE

The 144<sup>th</sup> Assembly of Inter-Parliamentary Union (IPU) and related meetings will be held at the Bali International Convention Centre (BICC), Nusa Dua-Bali, Indonesia from Sunday, 20 to Thursday, 24 March 2022.

### 2. REGISTRATION

IPU Members, Associate Members and Observers are requested to register their delegates to the 144th IPU Assembly via the online registration portal to be found by clicking on the “Registration” button on the 144th IPU Assembly webpage at <https://www.ipu.org/event/144th-assembly-and-related-meetings> by **Monday, 14 March 2022 at the latest.**

The Registration and Information Service will be open at the BICC as of Friday, 18 March, from 09:00 to 18:30, and from Saturday, 19 March to Wednesday, 23 March from 08:00 to 18:30, as well as on Thursday, 24 March from 08:00 to 18:00.

#### **IMPORTANT:**

As part of the online registration procedure, delegates are requested to provide their individual email addresses and Committee assignments. By doing so, they tacitly accept to be added to the IPU’s mailing list and will receive regular updates on the work of the IPU. This information will also serve as the basis for an IPU database to facilitate networking among MPs. The IPU is committed to respecting the privacy of the people with whom it engages. More information about how the IPU uses its data here: [www.ipu.org/privacy-statement](http://www.ipu.org/privacy-statement).

### 3. LANGUAGES

The IPU Secretariat will provide simultaneous interpretation in the IPU Assembly’s working languages (Arabic, English, French and Spanish) at the meetings of all statutory bodies.

Delegations are informed that the main meeting room for the Standing Committees and two Forums (Women and Young MPs) will not be equipped with booths, as the sessions there will be serviced by off-site interpreters. Therefore, if a national parliament wishes to recruit remote simultaneous interpreters (RSI) for this room, they should make sure that the interpreters are Interprefy-trained. All costs relating to the training will be borne by the national parliaments requesting an Interprefy channel. For more details, please contact Ms. S.-A. Sader, IPU Conference services officer ([sas@ipu.org](mailto:sas@ipu.org)).

In the Plenary Hall and main informal meetings' room, four interpretation booths have been reserved for Chinese, Japanese, Portuguese and Russian. These booths are provided free of charge and may be used by the interpretation teams for these languages.

The number of additional booths available in the Plenary Hall is limited. The related costs incurred must be borne by the requesting party. All such requests will be handled on a first-come, first-served basis.

Requests for additional simultaneous interpretation booths may be made directly to the Indonesian Parliament Secretariat (with copy to [conference.services@ipu.org](mailto:conference.services@ipu.org)) for the 144<sup>th</sup> IPU Assembly at [ipu144@dpr.go.id](mailto:ipu144@dpr.go.id) and by no later than 28 February 2022.

#### 4. OFFICIAL HOTELS

##### **IMPORTANT:**

Due to the ongoing COVID-19 pandemic, all delegates should reserve accommodation in one of the official Assembly hotels, as only these hotels are included in the Assembly bubble (please see section 12 below).

**No access to the event will be permitted** by persons not staying in one of the designated hotels.

All Participants are responsible for their own accommodation. Information on the official hotels for the 144<sup>th</sup> IPU Assembly can be found in the attached Hotels Brochure. Requests for hotel reservations will be dealt with on a first-come-first-served basis. It is therefore recommended that reservations be made as soon as possible and no later than 2 March 2022. Delegates should make their reservations online directly with the hotels according to the information on the accredited hotels available on the official Assembly website at [ipu144.dpr.go.id](http://ipu144.dpr.go.id) or in the Hotels Brochure included in the invitation package. Only reservations made with a credit card guarantee will be confirmed.

At the same time, please return the Arrival/Departure and Hotel Form to the 144<sup>th</sup> IPU Assembly Indonesia Parliament Secretariat. This form can also be downloaded from the Assembly website. It must be completed and sent either to the following e-mail addresses or fax number:

e-mail : [ipu144@dpr.go.id](mailto:ipu144@dpr.go.id)

Fax : +62-215732132

#### 5. VISA REQUIREMENTS

All delegates shall use a valid passport, **with an expiration date at least 6 (six) months prior to the date of entry into the territory of Indonesia** and ensure that the passport shall contain **available blank pages** for entry into and exit from the territory of Indonesia.

In order to obtain Indonesian Visa, Applicants need to contact the nearest diplomatic/consular mission of the Republic of Indonesia. Participants in the 144th IPU Assembly shall be exempt from payment of consular fees and related charges. For further information please visit [ipu144.dpr.go.id](http://ipu144.dpr.go.id).

## **6. CUSTOM REGULATIONS**

All information on customs is available on the website of the Indonesia customs: <https://www.beacukai.go.id/websitenewV2/index.html>

## **7. ARRIVAL AND DEPARTURE**

In view of the sanitary measures in place for the Nusa Dua Assembly, all delegates should provide accurate arrival and departure information for their delegation, including date and time of arrival and departure, as well as flight details. Only registered vehicles will be allowed to enter the Assembly bubble. If a delegation chooses to rent a vehicle, it should be duly accredited with the host authorities: [ipu144@dpr.go.id](mailto:ipu144@dpr.go.id).

Arrival/departure information is included in the arrival/departure and hotel Form as Annex 1. This form can also be downloaded from [ipu144.dpr.go.id](http://ipu144.dpr.go.id). arrival/departure and hotel Form must be completed and returned to the 144th IPU Assembly Indonesia Parliament Secretariat no later than 3 March 2022. Any changes on the schedule should also be communicated promptly to the 144th IPU Assembly Indonesia Parliament Secretariat.

Delegates' passports must be made available to customs and immigration officers, aided by the Airport Reception/Protocol Team at Soekarno-Hatta International Airport in Jakarta and I Gusti Ngurah Rai International Airport in Bali.

There will be a welcome desk for all participants at Soekarno-Hatta International Airport Jakarta and I Gusti Ngurah Rai International Airport Bali to facilitate their transit, arrival, departure and transfers between the airport and hotels.

Host Parliament will provide shuttle buses from the airport to official hotels.

## **8. TRANSPORTATION SERVICES**

The Indonesian Parliament will provide transportation upon arrival and departure to and from I Gusti Ngurah Rai International Airport in Bali to the accredited Assembly hotels. Shuttle services are available from the official hotels to the Assembly venue (Bali International Convention Centre) as well as to all official events for the duration of the Assembly. Timetables will be displayed at information desks in the official Assembly hotels.

## **9. INFORMATION DESKS**

Information Desks will be open from 19 to 25 March 2022 in the lobbies of the official hotels and at the Assembly venue.

## 10. SECURITY

The host Parliament will take the necessary measures to ensure the security and safety for Speakers of parliaments and other heads of delegation, delegates, invited guests, as well as their belongings, during the 144th IPU Assembly until departure from the Republic of Indonesia.

The host Parliament will be responsible for the security and safety at the 144th IPU Assembly venue, official hotels, and social events. Delegates are requested to wear their 144th IPU Assembly ID badge **AT ALL TIMES**, both at the Assembly venue and at all official events to which they are invited.

ID badges will be color-coded to assist security personnel. All lost badges must be reported immediately to the Registration and Information Desk. Delegates are kindly requested to make their badges available for security checks at the entrance of the Convention Centre.

Delegates who have received their Conference badge will then proceed to the security checkpoint (mandatory for all delegates). Immediately after this, there will be a COVID test checkpoint.

## 11. MEDICAL SERVICE

**All delegates should also have international health insurance to attend the Nusa Dua Assembly.**

First-aid services and medical staff will be available at the respective hotels and Assembly venue. All other medical services will be at the participants' own expense. Persons under special medical treatment are advised to bring sufficient quantities of necessary medication. The Secretariat of the host parliament must be informed of specific medical or other indication (dietary needs, allergy, limited mobility) as soon as possible (this information may be included during online registration) so that the necessary precautions or measures can be taken speedily.

## 12. COVID-19 REQUIREMENTS

The host authorities are putting in place a series of measures to ensure a safe and healthy environment for all persons attending the 144th Assembly, all delegates must fully adhere to the recommended Covid-19 Protocol throughout their stay in Indonesia. (Further information on the Covid-19 health protocol will be provided separately by mid-February).

### General Rules for Foreign Participants

- a. Proof of low epidemiological risk (**negative coronavirus test (PCR) AND proof of vaccination**) must be presented during arrivals;
- b. All delegates arriving internationally must obtain a negative PCR test certificate 72 hours prior to their departure to Indonesia;

- c. Upon arrival at Denpasar (Bali) airport, a PCR test is a must before exiting the premises;
- d. Rapid Antigen tests will be provided daily at the Assembly venue. It is mandatory for all participants to take the Rapid Antigen test before entering the conference venue and accessing all meeting rooms.

These are the most relevant measures:

**Mandatory use of face masks:**

- a. Any closed public use indoor setting, or open to the public, regardless of the need to keep social distancing.
- b. Outdoors when, given the number of people present, it is not possible to keep to minimum 1.5-metre social distancing, except as regards groups of members of the same household.
- c. In air, bus or train transport, including platforms and stations, as well as in other public and private means of transport in vehicles of up to nine places, including the driver, if the individuals in the vehicle are not members of the same household.
- d. At mass outdoor events, when attendees are standing or when they are seated but cannot keep to 1.5-metre social distancing, except groups of members of the same household.
- e. The mandatory use of a face mask also implies that it must be correctly used, covering from nose to chin.
- f. Masks must not include exhalation valves, except for in the case of professional uses for which this type of mask is recommended.
- g. Wash your hands regularly with soap (min 20 seconds) or use hand sanitizer. Host parliament will provide hand washing facilities and hand sanitizers throughout the venue

Isolation

- a. Please ensure you have travel insurance which covers covid-19 related treatments.
- b. Further information about isolation will be provided together with Covid-19 health protocol.

### **13. INSURANCE**

It is recommended that participants take out their own insurance policies against all risks.

### **14. PRESS SERVICE**

A Press Centre will be set up at the Assembly venue and will be operational throughout the event. It will correspond with national and international press, radio and television. The person in charge of this service is Mr. Thomas Fitzsimons, IPU Communications Director, who can be contacted by email at [tf@ipu.org](mailto:tf@ipu.org). Mr. Fitzsimons will also assist delegations wishing to meet with the press.

Journalists wishing to cover the meetings must follow the accreditation procedure provided by the Press Service in order to receive the necessary accreditation and identity badges.

## **15. ON-SITE FACILITIES**

The following services will be made available at the Assembly venue:

- Banks/ currency exchange
- Internet, typing and print on demand service
- Restaurants and Cafes
- Travel agency
- PCR/ Antigen testing site

## **16. OTHER USEFUL INFORMATION**

### **a. Climate and Weather**

Indonesia has a tropical climate with high humidity. The average temperature is 24 - 31° Celsius or 75 - 87° Fahrenheit.

### **b. Electricity**

The power supply in Indonesia is 230 volts, 50 Hertz. The sockets usually contain two round pins socket (Type C/F). If you have electronics that run at a lower voltage, or with different plug types, you will require a converter. If you bring an adapter from abroad then make sure that it fits into a round socket. There are some adapters that come with a square plug which would not fit into the sockets here on Bali, because the sockets here are going slightly into the wall, they are not flat-even with the wall.

### **c. Time Zone**

Indonesia is divided into three time zones:

- Western Indonesian Time (GMT + 7): Sumatera, Jakarta, Java (West, Central and East), West and Central Kalimantan
- Central Indonesian Time (GMT + 8): Bali, Sulawesi, Lesser Sunda Islands, East and South Kalimantan
- Eastern Indonesian Time (GMT + 9): Maluku Islands, Irian Jaya / Indonesian Papua

### **d. Currency Exchange**

Indonesia's national currency is Rupiah (Indonesian Rupiah = IDR). The exchange rate normally fluctuates between IDR 14.300 and IDR 14.500 for 1 USD as of January 2022.

Although Indonesian banks and money changers deal in almost all currencies, it is advisable to bring note or traveler's cheque in the major currencies. All major credit cards (visa, master card, and American express) are widely accepted.

e. Important Telephone Numbers

Emergency telephone numbers on Jakarta are as follows:

- Ambulance : 118
- Police : 110
- International Airport Jakarta : +62211500138
- International Airport Bali : +62361 9351011

f. Mobile Phones

Indonesia mobile networks are compatible and will work with most mobile phones. Local SIM cards are available for purchase

## 17. DELEGATES STAY IN NUSA DUA

For all logistical matters relating to delegates' stay in Nusa Dua, delegations are invited to refer to the website set up by the Parliament of Indonesia for the 144<sup>th</sup> Assembly at [ipu144.dpr.go.id](http://ipu144.dpr.go.id).

Requests for hotel reservations should be made as soon as possible. Delegations are reminded that, in keeping with IPU practice, the costs of international travel and hotel accommodation are to be borne by their respective institutions.

**All delegates should also have international health insurance when traveling to Indonesia.**

Additional information and assistance can be readily obtained from the 144th Assembly Secretariat of the Parliament of Indonesia at:

- Telephone : +62 21 5715 841 / 837 / 813
- E-mail : [ipu144@dpr.go.id](mailto:ipu144@dpr.go.id)
- Website : [ipu144.dpr.go.id](http://ipu144.dpr.go.id)

## 18. RECEPTIONS AND SOCIAL EVENTS

### (I) Reception for IPU Executive Committee

- Host : Speaker of the House of Representatives
- Date : 19 March 2022
- Venue : Tetaring Restaurant, Kayumanis Private Villa and Spa, Nusa Dua

### (II) Inaugural Ceremony

- Host : Speaker of the House of Representatives
- Date : 20 March 2022
- Time : 19.30 – 20.30 WITA
- Venue : Mangunpura Hall, BICC Nusa Dua

**(III) Reception for Heads of Delegations**

Host : Speaker of the House of Representatives  
Date : 20 March 2022  
Time : 21.00 – 22.00 WITA  
Venue : Kayuputih Restaurant, St. Regis Hotel, Nusa Dua

**(IV) Luncheon for Speakers of Parliament**

Host : Speaker of the House of Representative  
Date : 21 March 2022  
Time : 13.15 – 14.15 WITA  
Venue : Grand Gamelan Ballroom, Hotel Sofitel Nusa Dua