



Inter-Parliamentary Union  
For democracy. For everyone.



PARLAMENTO  
DEL URUGUAY



## Second World Summit of Committees of the Future

### BRINGING THE FUTURE TO THE PRESENT

*The Democracy of the Future, Artificial Intelligence and Parliaments*

25-27 September 2023, Montevideo (Uruguay)  
Co-organized jointly by the Inter-Parliamentary Union  
and the Parliament of Uruguay

### GENERAL INFORMATION

#### VENUE AND DATE

The summit will be held in Montevideo (Uruguay) at the Palacio Legislativo (Parliament building) from 25 to 27 September 2023.

#### Agenda outline

Day	Event
Sunday, 24 September	Arrival of delegates
Monday, 25 September	Inaugural session
Tuesday, 26 September	Summit meeting
Wednesday, 27 September	Summit meeting
Thursday, 28 September	Departure of delegates

#### PARTICIPATION

The Summit is open to all national Parliaments, whether they are members of the Inter-Parliamentary Union or not. Parliaments that are already practicing a systematic use of the future in some of their work areas, as well as those interested in incorporating these practices are particularly welcome.

The Summit is also open to Associate members of the IPU and observer partner organizations, including from the United Nations.

#### REGISTRATION AND COLLECTION OF BADGES

Summit badges may be collected at the Summit registration desks at the respective hotels (Hyatt, Hilton and CostaNero) from Sunday 24 September afternoon as well as at the Palacio Legislativo. Delegates are encouraged to finalise their registration at the hotels prior to the inaugural session.

The registration desk at the Palacio Legislativo will also be open on 26 September from 8:30 to 9:00 and throughout the event.

#### LIST OF PARTICIPANTS

The list of participants will be published on the IPU website at: <https://www.ipu.org/event/second-world-summit-committees-future#event-sub-page-documents/>

A provisional list of participants will also be made available on the first day of the Summit.

## **ORGANIZATION OF PROCEEDINGS**

The Second World Summit sessions will include presentations by experts and resource persons, and debates in moderated plenary sittings.

The Summit also proposes a dual work methodology (plenaries and workshops) that includes expert presentations on the Summit topics, presentations by parliamentary delegations, and interactive dynamics.

In keeping with standard IPU practice, all delegates will have equal speaking rights. In order to ensure that the discussions are as vibrant, dynamic and respectful as possible, the following rules will apply:

- There will be no list of speakers on any agenda item. Chairs of Conference sessions will draw a list of speakers from among the participants who request the floor at the beginning of a session's discussion segment. Session Chairs will draw the list of speakers based on gender and regional diversity.
- Participants are asked to not read out prepared statements, but rather to engage naturally in lively discussions. Subject to arrangements that the Chairs of sessions may make depending on the circumstances, oral contributions may not exceed three minutes. Participants may speak several times on each item, particularly to respond to other statements.
- Participants shall not engage in abusive language that is defamatory, intolerant, sexist, racist, xenophobic, or that incites hatred and violence. The Chairs of sessions shall have the prerogative to call a speaker to order when the latter does not keep to the subject under discussion or prejudices the debate by using abusive, discriminatory, or hateful language. If the disturbance continues, or if a further offence is committed, the speaker may be denied the right to continue to speak. The Chair may decide to deactivate the speaker's microphone

## **WORKSHOPS**

The Summit will include three workshop sessions. There will be approximately 15-20 participants per working group. Working sessions are open to parliamentarians who will be divided into groups mainly on the basis of language.

Other attending delegates (parliamentary staff, diplomatic corps) are welcome to join the working groups as observers.

The workshops will be practical sessions of "knowledge co-creation", "collective intelligence", and "using the future" in the present. As such they will be interactive and focused on specific issues. Delegates will be asked to participate actively in the discussion, bringing in their experience, ideas and recommendations. The conclusions of the workshops will be shared in the plenary.

## **DOCUMENTS**

Presentations on the topics discussed at the Summit will, wherever possible, be posted on the Summit's website by the Summit Secretariat.

Participants wishing to distribute relevant documentation to their colleagues will be required to provide the material in sufficient quantities and to place it on a designated table.

## **SURVEY ON PARLIAMENTS AND ANTICIPATORY GOVERNANCE**

Participants will be asked to complete a short survey (online or hard copy) aimed at collecting information on how parliaments currently organise themselves to apprehend the future. Data collected will serve as a baseline to measure progress and developments in the years to come. Results of the survey will be shared with parliaments after the Summit.

## **OUTCOME DOCUMENT**

A Final outcome document summarizing the main discussions of the Summit as well as recommendations discussed by participants and experts will be presented on the last day of the Summit.

## **LANGUAGE**

During the plenary meeting interpretation will be available in Arabic, English, French and Spanish. Interpretation will be available in some of the workshop groups.

## **NATIONAL TRANSPORT**

The host Parliament will organize transfer for the participants between the Summit hotels (Hyatt, Hilton and CostaNero) and other official Summit events. Information on the transport hours will be available in the hotel lobbies at the Summit desks.

## **RECEPTIONS AND MEALS**

On 25 September, the inaugural reception will be held at « Salón de los Pasos Perdidos » of the Legislative Palace from 21:00

On 26 September:

- lunch will take place at the Club Uruguay from 1300 to 14:30.
- a cocktail reception will be organised at the Edificio Mercosur from 20:00 to 21:30

The host Parliament will organize transfers for the participants.

On 27 September:

- lunch will take place from 13:15 to 14:30
- the closing reception will take place at the Salón de Los Pasos Perdidos (Palacio Legislativo) from 19:30 to 21:00

## **SECURITY**

The national authorities will take all necessary security measures. Participants are required to wear their identity badges at all times when they are at the meeting venue and at all other official functions during the Summit.

## **FIRST-AID SERVICE**

During the Summit, first-aid facilities will be provided at the venue. All other medical care will be at the participants' own expense.

## **DRESS CODE**

Business dress or national dress is appropriate for meetings and evening events.