



Inter-Parliamentary Union
For democracy. For everyone.

148th IPU Assembly

Geneva, 23–27 March 2024

Explanatory note on IPU online registration

The IPU Secretariat online registration system can be accessed through the 148th Assembly webpage, simply by clicking on the Registration button. The system will be open from 15 December 2023 to 15 March 2024.

Important: There should only be one coordinator per delegation. S/he will be the sole user of the online registration system.

The registration process is as follows:

1. Click on "Register for this event" on the Assembly webpage to register for the 148th Assembly.
2. Carefully enter the information requested on the first page. Please note that **this information cannot be edited at a later stage**. In your capacity as delegation coordinator, do not forget to include yourself if you plan to attend the event.
3. Provide an **individual** email address for each delegate¹ (this is mandatory, as it is part of the delegate's registration identity).
4. Registration category information
 - If your Parliament is one of the [180 Members of the IPU](#), please choose **IPU Member**.
 - If you are part of the diplomatic corps, please also choose **IPU Member**.
 - If your organization is one of the [15 Associate Members](#), please choose **Associate Member**.
 - If your organization is one of the [IPU Permanent Observers](#), please choose **Permanent Observer**.
 - If you are unsure, please contact registration@ipu.org with copy to postbox@ipu.org.

The registration process includes a **validation phase**, during which system administrators will examine your registration. Once your registration has been validated, you will be sent a confirmation email. Otherwise, one of our administrators will contact you for any action that requires follow-up.

Should you have any questions on registration, please send them to registration@ipu.org with copy to postbox@ipu.org.

¹ The IPU is committed to being a trusted and responsible organization for all its partners. This means that we operate in an open and transparent manner and in compliance with applicable laws and regulations related to data privacy. We encourage you to read the [IPU Privacy Statement](#) and the [IPU personal data protection policy and procedures](#) which detail what personal data we process about you and for what purposes. If you provide us with your email address, you give the IPU consent to send you its newsletters or respond to your queries. If you wish to withdraw consent, you can unsubscribe at any time.