



Inter-Parliamentary Union
For democracy. For everyone.

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Information Seminar on the structure and functioning of the Inter-Parliamentary Union

Dear Madam President,
Dear Mr. President,

As per usual practice, the Inter-Parliamentary Union (IPU) will organize this year, an in-person information seminar for parliamentary staff who serve as Secretaries of IPU Groups or are responsible for the relationship with the IPU within their respective parliaments. The seminar is intended to provide them with an opportunity to acquire in-depth knowledge of the IPU, and hence facilitate their work in advising and assisting parliament and its members on all matters relating to the IPU, its programmes, activities, structures and working methods.

This year's Information Seminar on the structure and functioning of the Inter-Parliamentary Union will be conducted in French and held from 28 to 31 May 2024.

The draft programme, as well as an information note, including conditions for participation, will be sent to you shortly after the 148th IPU Assembly. Please note that the candidates must have a good command of French to be able to follow and fully participate in the work of the Seminar. Similarly, kindly note that their respective parliaments are expected to cover the costs of their travel, accommodation and living expenses in Geneva.

If your parliament was recently affiliated to the IPU and is seeking to build a solid base to assist its members in the work and activities of the Organization, if it has just appointed a new Secretary for whom it wishes to receive IPU-specific training, or if it wants to strengthen the professional staff support it already enjoys, I strongly recommend that you consider taking advantage of this programme.

I look forward to hearing from you about whether your Parliament would like to participate in this Seminar. If so, may I invite you to nominate one candidate as soon as possible (by 15 April at the latest), since there is a limited number of places available.

Yours sincerely,

Martin Chungong
Secretary General