

Geneva
Switzerland #IPU148



Inter-Parliamentary Union
For democracy. For everyone.

**148th IPU
ASSEMBLY**

23-27 MARCH 2024

148th ASSEMBLY GUIDEBOOK

23 – 27 March 2024

Geneva

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OFFICIAL OPENING AND MEETING PLACES

The 148th Assembly will be opened by the President of the Inter-Parliamentary Union, Dr. Tulia Ackson, in Amphitheatre D (first floor) of the *Centre international de conférences de Genève* (CICG) at its first sitting on Sunday, 24 March 2024 at 11:00.

The plenary sittings of the Assembly and its Standing Committees, as well as the meetings of the Governing Council, the Forum of Women Parliamentarians, the Committee on the Human Rights of Parliamentarians, and the meetings of the Association of Secretaries General of Parliaments (ASGP) will also be held at the CICG and its Annexe building – the *Centre de conférences de Varembe* (CCV).

The first two days of the Executive Committee meetings (21 and 22 March) will take place at IPU Headquarters.

For admission to the CICG and IPU Headquarters, participants are kindly requested to wear their identity badges. Members of the diplomatic corps attending the Assembly will be admitted to the CICG upon presentation of their UN pass and do not require another badge.

OFFICIAL RECEPTIONS AND OTHER EVENTS

Friday, 22 March 2024

Dinner for the IPU Executive Committee hosted by the IPU President

Venue : Perle du Lac
Time : 19:30 – 21:00

Sunday, 24 March 2024

Cocktail reception offered by Switzerland

Venue : CICG
Time : After the vote on the emergency item 18:30/19:00 – 20:30

Monday, 25 March 2024



Luncheon for Speakers of Parliament (by invitation only)

Venue : Espace Riviera, CCV (Annexe building)
Time : 13:15 – 14:30

General timetable of the 148th Assembly and related meetings

Geneva, 23 – 27 March 2024

Thursday, 21 March 2024

- | | | |
|---|---------------|--|
|  | 10:00 – 13:00 | Executive Committee*
<i>Large meeting room, IPU Headquarters</i> |
|  | 15:00 – 18:00 | Executive Committee*
<i>Large meeting room, IPU Headquarters</i> |

Friday, 22 March 2024















- | | | |
|---|---------------|--|
| | 12:00 – 19:00 | Beginning of Registration
<i>Lobby, CICG</i> |
|  | 09:00 – 10:00 | Gender Partnership Group*
<i>Large meeting room, IPU Headquarters</i> |
|  | 09:30 – 13:00 | Committee on the Human Rights of Parliamentarians*
<i>Salle Lausanne, CCV Annexe building, CICG</i> |
|  | 10:00 – 13:00 | Executive Committee*
<i>Large meeting room, IPU Headquarters</i> |
|  | 14:30 – 18:00 | Committee on the Human Rights of Parliamentarians*
<i>Salle Lausanne, CCV Annexe building, CICG</i> |

Saturday, 23 March 2024

- | | | |
|---|---------------|--|
|  | 09:00 – 10:00 | Bureau of Women Parliamentarians*
<i>Salle Genève, CCV Annexe building, CICG</i> |
|  | 10:00 – 11:00 | Meeting of Advisers and Secretaries to delegations
<i>Plenary E&F, level 3, CICG</i> |
|  | 10:30 – 13:00 | Forum of Women Parliamentarians
<i>Plenary A, level 0, CICG</i> |
|  | 11:30 – 13:00 | Joint Meeting with the Chairs of the Geopolitical Groups
and the Presidents of the Standing Committees*
<i>Salle Genève, CCV Annexe building, CICG</i> |
|  | 14:30 – 17:30 | Forum of Women Parliamentarians
<i>Plenary A, level 0, CICG</i> |
|  | 14:30 – 17:30 | High-Level Advisory Group on Countering Terrorism
and Violent Extremism*
<i>Salle Genève, CCV Annexe building, CICG</i> |
|  | 14:30 – 17:30 | Advisory Group on Health* (ENGLISH ONLY)
<i>Salle 4, level -1, CICG</i> |
|  | 14:30 – 18:00 | Committee on the Human Rights of Parliamentarians*
<i>Salle Lausanne, CCV Annexe building, CICG</i> |
|  | 17:00 – 18:30 | Group of Facilitators for Cyprus* (ENGLISH ONLY)
<i>Salle 2, level -1, CICG</i> |

* closed meeting

Sunday, 24 March 2024



	08:00 – 09:00	Assembly Steering Committee*
	09:00 – 11:00	Governing Council <i>Amphitheatre D, level 1, CICG</i>
	09:00 – 12:30	Standing Committee on Peace and International Security Debate and start of drafting in plenary of the draft resolution on <i>Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence</i> <i>Plenary A, level 0, CICG</i>
	09:00 – 13:00	Standing Committee on Sustainable Development Debate and start of drafting in plenary of the draft resolution on <i>Partnerships for climate action: Promoting access to affordable green energy, and ensuring innovation, responsibility and equity</i> <i>Plenary B&C, level 0, CICG</i>
	09:30 – 11:00	Board of the Forum of Young Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
ASGP	11:00 – 12:30	ASGP Meeting <i>Plenary E&F, level 3, CICG</i>
	11:00 – 13:00	Assembly: Opening and start of the General Debate on the theme <i>Parliamentary diplomacy: Building bridges for peace and understanding</i> <i>Amphitheatre D, level 1, CICG</i>
	11:30 – 13:00	Bureau of the Standing Committee on Democracy and Human Rights* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	13:00 – 14:30	Panel discussion on <i>Addressing strategic and existential threats through common security and the rule of law</i> - Organized in cooperation with Parliamentarians for Nuclear Non-Proliferation and Disarmament (PNND) and the World Future Council <i>Salle Genève, CCV Annexe building, CICG</i>
	14:00 – 17:00	Standing Committee on Peace and International Security Drafting in plenary of the draft resolution on <i>Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence</i> <i>Plenary A, level 0, CICG</i>
	14:30 – 17:00	Assembly: General Debate <i>Amphitheatre D, level 1, CICG</i>
	14:30 – 17:30	Forum of Young Parliamentarians of the IPU <i>Plenary B&C, level 0, CICG</i>
	14:30 – 17:30	Committee on Middle East Questions* <i>Salle 4, level -1, CICG</i>
ASGP	14:30 – 17:30	ASGP Meeting <i>Plenary E&F, level 3, CICG</i>
	14:30 – 18:00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	17:00 – 18:30	Assembly: Decision on the emergency item <i>Amphitheatre D, level 1, CICG</i>
	After vote	Reception offered by Switzerland

* closed meeting














Monday, 25 March 2024

	09:00 – 13:00 09:00 – 10:00 10:00 – 13:00	Assembly - Debate on the emergency item, and - Continuation of the General Debate <i>Amphitheatre D, level 1, CICG</i>
	09:00 – 10:30	Bureau of the Standing Committee on United Nations Affairs* <i>Salle Genève, CCV Annexe building, CICG</i>
	09:00 – 13:00	Standing Committee on Peace and International Security Completion of drafting in plenary of the draft resolution on <i>Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence</i> <i>Plenary A, level 0, CICG</i>
	09:30 – 12:30	Standing Committee on Democracy and Human Rights Debate on the draft resolution to be adopted at the 149th Assembly on <i>The impact of artificial intelligence on democracy, human rights and the rule of law</i> <i>Plenary B&C, level 0, CICG</i>
	09:30 – 12:30	Working Group on Science and Technology* <i>Salle 4, level -1, CICG</i>
	09:30 – 13:00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
ASGP	10:00 – 12:30	ASGP Meeting <i>Plenary E&F, level 3, CICG</i>
	11:00 – 13:00	High-level meeting on <i>The crisis of multilateralism: Root causes and possible solutions</i> <i>Salle Genève, CCV Annexe building, CICG</i>
	13:00 – 14:30	Workshop on <i>Strengthening climate legislation: Practical tools for parliamentarians</i> <i>Salle 4, level -1, CICG</i>
	13:15 – 14:30	Luncheon for Speakers of Parliament (by invitation)
	14:00 – 16:00	Panel discussion on interfaith dialogue: <i>Building bridges through interfaith dialogue for more peaceful and inclusive societies</i> <i>Plenary B&C, level 0, CICG</i>
	14:30 – 17:30	Task Force on the peaceful resolution of the war in Ukraine* <i>Salle Genève, CCV Annexe building, CICG</i>
ASGP	14:30 – 17:30	ASGP Meeting <i>Plenary E&F, level 3, CICG</i>
	14:30 – 18:00	Assembly - Continuation of the General Debate <i>Amphitheatre D, level 1, CICG</i>
	14:30 – 18:30	Standing Committee on Sustainable Development Completion of drafting in plenary of the draft resolution on <i>Partnerships for climate action: Promoting access to affordable green energy, and ensuring innovation, responsibility and equity</i> <i>Plenary A, level 0, CICG</i>
	14:30 – 18:30	Possible drafting committee on the emergency item* <i>Salle Lausanne, CCV Annexe building, CICG</i>

* closed meeting

-  15:00 – 16:30 Workshop on *Human security: Equipping parliamentarians for peacebuilding and conflict prevention*
Salle 4, level -1, CICG
-  16:30 – 18:30 Workshop on artificial intelligence (AI) - Organized in cooperation with UNESCO, ITU and the Internet Governance Forum (IGF)
Plenary B&C, level 0, CICG





Tuesday, 26 March 2024

-  09:00 – 10:00 Gender Partnership Group*
Salle Genève, CCV Annexe building, CICG
-  09:00 – 10:30 Committee on Middle East Questions*
Salle 4, level -1, CICG
-  09:00 – 11:00 Bureau of the Standing Committee on Peace and International Security*
Salle Lausanne, CCV Annexe building, CICG
-  09:00 – 11:00 **Standing Committee on United Nations Affairs**
Discussion on *The new United Nations Youth Office: Ensuring a deeper engagement with young people*
Plenary A, level 0, CICG
-  09:00 – 13:00 **Assembly:** Continuation of the General Debate
Amphitheatre D, level 1, CICG
-  09:30 – 12:30 **Standing Committee on Democracy and Human Rights**
Debate on *Sustainable actions to improve the life conditions of people with disabilities, including their chances for education and work opportunities*
Plenary B&C, level 0, CICG
- ASGP** 10:00 – 12:30 ASGP Meeting
Plenary E&F, level 3, CICG
-  10:00 – 13:00 **Executive Committee***
Salle Genève, CCV Annexe building, CICG
-  11:30 – 13:00 Parity debate
Plenary A, level 0, CICG
-  11:30 – 13:00 Panel discussion on *Protecting minority rights: Towards comprehensive anti-discrimination legislation* - Organized in cooperation with OHCHR and the Equal Rights Trust
Salle 4, level -1, CICG
-  11:30 – 13:30 Bureau of the Standing Committee on Sustainable Development*
Salle Lausanne, CCV Annexe building, CICG
-  13:15 – 14:45 Workshop on the *Implementation of the Chemical Weapons Convention* – Organized in cooperation with the Organisation for the Prohibition of Chemical Weapons (OPCW)
Salle 4, level -1, CICG
-  14:30 – 16:00 Panel discussion on *Climate change and conflict: How can parliaments ensure health during times of crises?*
Salle Genève, CCV Annexe building, CICG
-  14:30 – 16:30 **Standing Committee on Peace and International Security**
Adoption of the draft resolution on *Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence*
Plenary A, level 0, CICG

* closed meeting

	14:30 – 16:30	Standing Committee on United Nations Affairs <ul style="list-style-type: none">- Discussion on <i>The United Nations' humanitarian work: How sustainable is it?</i>- Discussion on <i>Parliamentary motion on Security Council reform</i> <i>Plenary B&C, level 0, CICG</i>
ASGP	14:30 – 17:30	ASGP Meeting <i>Plenary E&F, level 3, CICG</i>
	14:30 – 18:00	Committee on the Human Rights of Parliamentarians* <i>Salle Lausanne, CCV Annexe building, CICG</i>
	14:30 – 18:00	Assembly <ul style="list-style-type: none">- Adoption of the resolution on the emergency item- Special session on accountability in the implementation of IPU decisions- Conclusion of the General Debate <i>Amphitheatre D, level 1, CICG</i>
	15:00 – 18:00	Committee to Promote Respect for International Humanitarian Law* <i>Salle 4, level -1, CICG</i>
	16:30 – 18:30	Working Group on amendments to the Statutes and Rules* <i>Salle Genève, CCV Annexe building, CICG</i>
	17:00 – 18:30	Standing Committee on Sustainable Development Adoption of the draft resolution on <i>Partnerships for climate action: Promoting access to affordable green energy, and ensuring innovation, responsibility and equity</i> <i>Plenary B&C, level 0, CICG</i>

Wednesday, 27 March 2024

	09:00 – 11:00	Bureau of Women Parliamentarians* <i>Salle Genève, CCV Annexe building, CICG</i>
	09:00 – 13:00	Governing Council <ul style="list-style-type: none">- Decisions on the human rights of MPs, and- Reports of specialized meetings <i>Amphitheatre D, level 1, CICG</i>
	14:30 –	Governing Council <i>Amphitheatre D, level 1, CICG</i>
	At the end of the Governing Council	Assembly <ul style="list-style-type: none">- Adoption of resolutions- Reports of the Standing Committees- Outcome document of the General Debate, and- Closing sitting <i>Amphitheatre D, level 1, CICG</i>

Legend:

Assembly /
Governing Council



Committees /
Panel discussions



Other Assembly events,
including *in camera* sessions



* *closed meeting*

SEATING ARRANGEMENTS IN MEETING ROOMS

As usual, lots will be drawn among the delegations participating in the session to determine which will be seated in the first row of the Plenary Hall. The result of this drawing of lots and the name of the delegation placed in the front row, on the right-hand side of the Chair, will be posted on the Assembly App and shared on the WhatsApp group. Other delegations follow in *English alphabetical order*. The first and last seats of each delegation are marked by a country nameplate.

Due to the increasing number of parliamentary delegations attending IPU Assemblies, permanent observers are informed that not all observer nameplates will be placed in the Hall. Every effort will be made to reserve seats at the back of the room for parliamentary organizations and assemblies. Additional seating will be available in the Galleries. When a permanent observer is registered to take the floor in the General Debate, they will be invited to go to the "next speaker" seat at the front of the Hall, just prior to delivering their speech.

For the Forum of Women Parliamentarians, Standing Committee plenary sessions and other meetings, delegates are invited to collect their country nameplate when entering the room and place it in front of them, clearly visible.

AGENDA OF THE ASSEMBLY

1. Election of the President of the 148th Assembly
2. Consideration of requests for the inclusion of an emergency item in the Assembly agenda
3. General Debate on the theme *Parliamentary diplomacy: Building bridges for peace and understanding*
4. Special accountability segment on the implementation of IPU resolutions and other decisions
5. *Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence*
(Standing Committee on Peace and International Security)
6. *Partnerships for climate action: Promoting access to affordable green energy, and ensuring innovation, responsibility and equity*
(Standing Committee on Sustainable Development)
7. Reports of the Standing Committees
8. Approval of the subject items for the Standing Committee on Peace and International Security and for the Standing Committee on Sustainable Development for the 150th Assembly and appointment of the co-Rapporteurs

AGENDAS OF THE STANDING COMMITTEES

Standing Committee on Peace and International Security

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held at the 147th IPU Assembly in Luanda (October 2023)
3. Preparation of the resolution: *Addressing the social and humanitarian impact of autonomous weapon systems and artificial intelligence*
4. Preparations for future Assemblies
5. Elections to the Bureau of the Standing Committee
6. Any other business

Standing Committee on Sustainable Development

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held at the 147th IPU Assembly in Luanda (October 2023)
3. Preparation of the resolution: *Partnerships for climate action: Promoting access to affordable green energy, and ensuring innovation, responsibility and equity*

4. Preparations for future Assemblies
5. Elections to the Bureau of the Standing Committee
6. Any other business

Standing Committee on Democracy and Human Rights

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held at the 147th IPU Assembly in Luanda (October 2023)
3. Preparatory debate on the next resolution of the Standing Committee: *The impact of artificial intelligence on democracy, human rights and the rule of law*
4. Workshop for parliamentarians on artificial intelligence
5. Debate on *Sustainable actions to improve the life conditions of people with disabilities, including their chances for education and work opportunities*
6. Elections to the Bureau of the Standing Committee
7. Any other business

Standing Committee on United Nations Affairs

1. Adoption of the agenda
2. Approval of the summary record of the Committee's session held at the 147th IPU Assembly in Luanda (October 2023)
3. The new United Nations Youth Office: Ensuring a deeper engagement with young people
4. The United Nations' humanitarian work: How sustainable is it?
5. Parliamentary motion on Security Council reform
6. Elections to the Bureau of the Standing Committee
7. Any other business

REGISTRATION OF SPEAKERS AND SPEAKING TIME FOR THE GENERAL DEBATE

Delegations may register at the Speakers' Registration Desk.

Venue	Speakers' Registration Desk, near to the entrance of Amphitheatre D (CICG, first floor)
Opening hours	<ul style="list-style-type: none">• Saturday, 23 March 2024 from 11:00 to 17:00• Sunday, 24 March 2024 from 09:00 to 13:00 and from 14:00 to 18:30
Officer in charge	Mr. Ed Cooper
Number of speakers	<ul style="list-style-type: none">• IPU Members and Associate Members: up to three speakers <i>A third speaker can be registered only if they are a young member of parliament (under 45 years of age)</i>• Observers: one speaker
Speaking time	<p>The speaking time allocated to delegations will be as follows:</p> <ul style="list-style-type: none">• Member delegations– 7 minutes (delegations led by Speakers of Parliament) and 6 minutes other delegates)• Young parliamentarians – 2 minutes• Permanent observers – 3 minutes
Segments in the list	<p>The Secretariat will register speakers for the following four segments:</p> <ul style="list-style-type: none">• Presiding Officers• First speakers• Second speakers• Young parliamentarians

Distribution of speeches	Delegations are invited to submit the texts of official speeches to speeches@ipu.org . As far as possible, the texts of official statements delivered in the General Debate will be published on the Assembly webpage and will be part of the records of the Assembly. Due to technical limitations, only speeches in English, French and Spanish will be posted. Please note that the IPU Secretariat is not in a position to translate the texts of speeches.
Final order of speakers	At 17:00 on Saturday, 23 March 2024, the Secretariat will determine the final order of speakers for each segment by the public drawing of lots (at the Speakers' Registration Desk).
Where to find the list?	The list of speakers will be available at the Documents Distribution Service (close to Registration on the ground floor), as well as on the 148th Assembly webpage and App.
Can we register after the drawing of lots?	Speakers registering after the drawing of lots will be added to the list (in their respective categories) in the order in which they have registered, until the Assembly closes the list of speakers. A revised list containing such additions will be issued at the end of each day.
How to change the order?	Delegates may exchange their place on the list with other speakers. In the event of any such changes, please inform Ms. Anda Filip, Secretary of the Assembly. Any bilateral arrangements which may be made by delegations to exchange places in the list of speakers will not lead to a renumbering of the position held by speakers in the list.
Timekeeping	A green light will shine when the speaker commences; when the speaker has only one minute remaining, an orange light will shine; when the speaking time has been used up, a red light will flash. Second speakers from a delegation may find it useful to consult the timekeepers to ascertain the precise amount of time available to them for their statements.

ADDITIONAL INFORMATION

Registration and Information Desk

The Registration and Information Desk is located in the Lobby of the CICG and will be open as follows:

- 12:00 to 19:00 on Friday, 22 March 2024
- 08:00 to 18:30 from Saturday, 23 March to Wednesday, 27 March 2024.

All participants must register with the Registration Desk, which will distribute the identity badges. Delegates may also collect documents and other communications from their pigeonholes.

The provisional list of delegates will be available for consultation on the IPU website and App. A hard copy can be obtained, upon request, from the Documents Distribution Service. In the afternoon of Sunday, 24 March 2024, delegation coordinators and secretaries are kindly requested to collect from the Registration Service a document containing information relating to their delegation. Any modifications should be signed by the head of the delegation and given to Ms. K. Tatam at the Registration Desk no later than 26 March 2024 at 12 noon.

As part of the IPU's paper smart policy, the list of participants is no longer a bilingual document. The information in the list will appear in the language of registration and a bilingual glossary of terms will be included.

The colour of the identity badges corresponds to the following categories of participants:

	Colour
Members of Parliament, Delegates	Dark blue
Secretaries, Advisers of delegations	Green
Observers	Dark grey
ASGP	Red
Special Guests	Orange
Accompanying Persons	Brown
IPU Secretariat and local staff	Pink
Media / Press	Yellow
Public	White
Security	Brown

For security reasons, admission to the Assembly facilities and to all programme activities will be limited to persons wearing Assembly badges received at the time of registration. All participants are therefore requested to wear their Assembly badges at all times.

Table of votes at the Assembly

In conformity with Rule 29 of the Assembly Rules, the table indicating the number of votes to which delegations taking part in the session are entitled will be distributed at the opening of the Assembly. Delegates are reminded that votes are allocated in accordance with the provisions of Article 15 of the Statutes, which stipulates as follows:

ARTICLE 15

1. Only delegates present in person shall have the right to vote.
2. The number of votes to which each Member of the IPU is entitled shall be calculated on the following basis:
 - (a) Each Member of the IPU shall have a minimum of ten votes;
 - (b) Each Member of the IPU shall have the following additional number of votes in relation to the population of its country:

From	1	to	5	million	1	vote
				inhabitants:		
From over 5		to	10	" "	2	votes
" " " 10		to	20	" "	3	"
" " " 20		to	30	" "	4	"
" " " 30		to	40	" "	5	"
" " " 40		to	50	" "	6	"
" " " 50		to	60	" "	7	"
" " " 60		to	80	" "	8	"
" " " 80		to	100	" "	9	"
" " " 100		to	150	" "	10	"
" " " 150		to	200	" "	11	"
" " " 200		to	300	" "	12	"
From over	"		300	" "	13	"

- (c) Any delegation composed exclusively of parliamentarians of the same sex shall have a minimum of eight votes (instead of the 10 for mixed delegations) at the Assembly of the Inter-Parliamentary Union. For delegations entitled to a certain number of additional votes, the overall calculation will be made on the basis of eight votes instead of 10.
3. A delegation may split its votes so as to express the diverse views of its members. No one delegate may record more than 10 votes.

Assembly documents

The Secretary General has overall responsibility for authorizing the circulation of all official documents for the session.

Before the opening of each session, all meeting documents will be made available to delegates. In keeping with the decision by the IPU governing bodies to reduce the carbon footprint of the Organization and continue to reduce paper waste, only a limited number of documentation sets will be printed for the various sessions of the Assembly.

Delegates who wish to obtain additional copies of documents posted on the IPU website may use the print-on-demand service available at the Typing Pool and Print-on-demand Service for delegates, located on level -1, close to the Internet café. All documents on the 148th Assembly webpage are also posted on the Assembly App.

The Assembly Journal, providing the latest updates on the programme of meetings and other information is available in meeting rooms and at the Information Desk, as well as on the 148th Assembly webpage and Assembly App.

Distribution of messages and non-official documentation

The transmission of messages through the Registration and Information Desk is a service made available to delegations with a view to facilitating communications on matters relating to the Assembly and its proceedings.

Delegations that wish to share information on any question other than those related to the working of the sessions may do so, under their own responsibility, by leaving documentation on tables set aside for this purpose (first floor, walkway to Plenary Hall).

Results of the Assembly and related meetings

All delegations will receive one printed copy of the Results of the 148th Assembly. The Assembly Results brochure will also be made available on the event webpage: <https://www.ipu.org/event/148th-assembly-and-related-meetings>.

Summary records of the debates

The Summary Records of the Governing Council, of the Assembly, and of the four Standing Committees, will be prepared by the Secretariat and posted on the website within three months after the Assembly.

Submission and control of documents

Delegations wishing to submit documents relating to the agenda of the Assembly and of the Governing Council or transmit any information to the Secretariat of the Assembly (change in their Executive Bureau, contact details, etc.) are requested to do so at this Service, located in Office 224/225 (second floor). The person in charge of this service is Ms. E. Vulpillière.

Distribution of documents

As usual, a limited number of copies of working documents will be available to delegates in the various meeting rooms. Additional copies can be obtained from the Documents Distribution Service, located in the CICG Lobby . The person in charge of this service is Mr. A.R. Farzaam.

Simultaneous interpretation

The IPU Secretariat will provide simultaneous interpretation in the IPU Assembly's working languages (Arabic, English, French and Spanish) at the meetings of all statutory bodies.

In Amphitheatre D, four interpretation booths have been reserved for Chinese, Japanese, Portuguese and Russian. These booths are provided free of charge and may be used by the interpretation teams for these languages.

Delegations are informed that no other meeting rooms will be equipped with booths, as the sessions there will be serviced by off-site interpreters. Therefore, if a national parliament wishes to recruit remote simultaneous interpreters (RSI) for these rooms, they should make sure that the interpreters are familiar with interpreting via Zoom. For more details, please contact Conference Services (conf.services@ipu.org).

Delegates may deliver their speech in another language, provided that they arrange for it to be interpreted into one of the IPU's official languages (English or French) by a person designated by them, who will be given access to an interpretation booth or interpretation channel. To allow for all necessary arrangements to be made in good time, delegations should contact well in advance the Conference Services team (conf.services@ipu.org) or the English booth interpreters assigned to the meeting at which the speech will be delivered. Moreover, eight copies of a translation of the speech into one of the IPU's official languages should be given to the English booth for distribution to the other interpreters.

IPU Communications

The main Communications stand is located close to the main Registration desk, where you will find all the latest IPU publications and products.

Come to the stand to be interviewed on the role of parliamentary diplomacy in contributing to peace and security, especially linked to the IPU's 135th anniversary this year.

As part of the IPU's climate campaign *Parliaments for the Planet*, we are also interested in interviewing you to hear what you are doing to green your parliament and to implement the Paris Agreement on climate change.

For media enquiries, please contact press@ipu.org

On social media, please join the conversation using #IPU148 or #Parliaments4thePlanet.



Get the latest information on the 148th IPU Assembly's programme and events by following us on X (formerly Twitter) (www.twitter.com/ipuparliament).



Photos from the 148th Assembly of the IPU will be posted on Flickr (www.ipu.org/148pics). For information on the official photo bank, please visit the Press Service.



Instagram: www.instagram.com/ipu.parliament_official



Facebook: www.facebook.com/InterParliamentaryUnion



YouTube: www.youtube.com/user/iparliamentaryunion

LinkedIn: <https://www.linkedin.com/company/inter-parliamentary-union>

Ensuring a safe and respectful Assembly

The IPU is committed to protecting and promoting the freedom of opinion and expression in its meetings; however, abusive language, expressions of intolerance and incitement to discrimination, hostility or violence are unacceptable. Speakers shall refrain from such conduct. The presiding officer of the meeting may take any action deemed necessary to call to order anyone who disrupts the proceedings in this way.

The IPU is also committed to ensuring a working environment for the Assembly that is free of sexism and sexual harassment. All those working for or on behalf of the IPU, delegates and other attendees are expected to conduct themselves in a professional and respectful manner, and to follow the provisions of the new [Policy to prevent and address harassment, including sexual harassment, at IPU Assemblies and other IPU events](#).

Informal and bilateral meeting rooms

On the Assembly premises, there are two meeting rooms available for geopolitical and other group meetings, as well as seven bilateral meeting rooms.

Reservations of these rooms are handled by the Bilateral Meeting Rooms Desk, located on the ground floor of the CICG, just after badge control. All reservations are made on a first-come, first-served basis.

Typing pool, photocopying and print-on-demand service

The typing pool, photocopying and print-on-demand service for delegates (close to the Internet café, level -1 of the CICG) is open from 23 to 27 March 2024. Delegates may request additional copies of any documents posted on the IPU website.

Internet and Wi-Fi access

An internet café will be available from 23 to 27 March 2024, from 08:30 to 18:30, level -1 of the CICG. Wi-Fi access is also available throughout the building (network: **UIP148_24**; password: **Geneva148**).

First Aid post

A first-aid post will be available at the CICG located on level -1, close to the Internet corner.

No-smoking policy

There is a no-smoking policy in effect throughout the CICG. Delegates wishing to smoke should do so, outside (main concourse).

Coffee bar and cafeteria

Assembly participants will have access to the café on the ground floor, to the cafeteria on the first floor, as well as to a coffee bar near the escalator, of the CICG. Payment can be made in cash or with international credit cards.

MEMBERSHIP OF STATUTORY BODIES

Assembly of the Inter-Parliamentary Union

President

The Assembly will elect its President at the opening of its proceedings on Sunday, 24 March 2024 at 11:00. It is customary for the IPU President to serve as President of IPU Assemblies held in Geneva.

Steering Committee

Under Assembly Rule 9, the Steering Committee is composed of the President of the Assembly, the President of the IPU and the Vice-President of the IPU Executive Committee. The Presidents of the Standing Committees may take part in an advisory capacity in the work of the Steering Committee, which is assisted by the IPU Secretary General.

Standing Committee – Peace and International Security

President: Ms. A. Kuspan (Kazakhstan)
Vice-President: Mr. M. Rezakhah (Islamic Republic of Iran)
Secretary: Ms. Laurence Marzal

Standing Committee – Sustainable Development

President: Mr. W. William (Seychelles)
Vice-President: Ms. M. Al Suwaidi (United Arab Emirates)
Secretary: Ms. Aleksandra Blagojevic

Standing Committee – Democracy and Human Rights

President: Ms. J. Mahmood (Maldives)
Vice-President: Mr. A. Torosyan (Armenia)
Secretary: Mr. Andy Richardson

Standing Committee – United Nations Affairs

President: Mr. D. McGuinty (Canada)
Vice-President: Ms. C.L. Crexell (Argentina)
Secretary: Ms. Paddy Torsney

Governing Council of the Inter-Parliamentary Union

President: Dr. Tulia Ackson (United Republic of Tanzania)

Executive Committee

President: Dr. Tulia Ackson (United Republic of Tanzania)

IPU Vice-Presidents: Mr. A.R. Al Nuaimi (United Arab Emirates)
Ms. S. Mikayilova (Azerbaijan)
Ms. B. Argimón (Uruguay)
Ms. D.-T. Avgerinopoulou (Greece)
Mr. A. Kharchi (Algeria)
Vacancy

Members: Mr. M. Dick (Australia)
Mr. C. Cajado Sampaio (Brazil)
Mr. X. Iocavelli (France)
Ms. A. Sarangi (India)
Mr. F. Zon (Indonesia)
Mr. G.O. Akpabio (Nigeria)
Ms. G. Morawska-Stanecka (Poland)
Mr. A. Almodobar (Spain)
Ms. N.B.K. Mutti (Zambia)
Vacancy

Ex officio: Ms. C. Lopez Castro (Mexico)
President of the Bureau of Women Parliamentarians
Mr. D. Carden (United Kingdom)
President of the Board of the Forum of Young Parliamentarians

Assembly responsibilities

Secretary General

Mr. Martin Chungong

Assembly

Ms. Anda Filip, Secretary
Ms. Andrée Lorber
Mr. Ed Cooper
Mr. Mauricio Huertas Glauser

Governing Council

Mr. Akiyo Afouda, Secretary
Ms. Sharon Varturk

Executive Committee

Mr. Akiyo Afouda
Ms. Sharon Varturk

Sub-Committee on Finance

Ms. Andrée Lorber, Secretary
Mr. Ed Cooper

Gender Partnership Group

Ms. Kareen Jabre, Secretary
Ms. Mariana Duarte Mutzenberg

Forum and Bureau of Women Parliamentarians

Ms. Zeina Hilal, Secretary
Ms. Brigitte Filion
Ms. Mariana Duarte Mutzenberg
Ms. Graça Sanches

Forum of Young Parliamentarians

Ms. Zeina Hilal, Secretary
Mr. Jonathan Lang

Committee on the Human Rights of Parliamentarians

Mr. Rogier Huizenga, Secretary
Ms. Boutayna Lamharzi
Mr. Roberto Rodriguez Valencia

Committee on Middle East Questions

Mr. Martin Chungong, Secretary
Mr. Mokhtar Omar

Committee to Promote Respect for International Humanitarian Law

Ms. Kareen Jabre, Secretary

Advisory Group on Health

Ms. Aleksandra Blagojevic, Secretary
Ms. Miriam Sangiorgio

Group of Facilitators for Cyprus

Ms. Norah Babic, Secretary

High-Level Advisory Group on Countering Terrorism and Violent Extremism

Mr. Mokhtar Omar, Secretary
Ms. Carmen Castillo

Working Group on Science and Technology
Mr. Mokhtar Omar, Secretary
Ms. Tasnim Jberi

Task Force on war in Ukraine
Ms. Anda Filip
Mr. Mauricio Huertas Glauser

Drafting Committee on the Emergency Item
Ms. Norah Babic, Joint Secretary
Ms. Hiroko Yamaguchi, Joint Secretary

Media and Press
Mr. Thomas Fitzsimons, Director
Ms. Kate Brooks

Conference Services
Ms. Sally-Anne Sader

Submission and Control of Documents
Ms. Emilie Vulpillière

Language Services
Mr. Hervé Compagnion, Senior French Reviser
Mr. Michael Stott, Senior English Reviser

IT Support
Mr. Pieyre-Bernard Castelier

Document Reproduction and Distribution Service
Mr. Roshid Farzaam

Registration and Information Desk
Ms. Kirsten Tatam

PRESIDENCY OF THE IPU AND ASSEMBLY SECRETARIAT

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President of the Inter-Parliamentary Union Dr. Tulia Ackson	VIP Office, third floor, CIGC
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President's Secretariat Ms. Zainab Kihange	VIP Office, third floor, CIGC
IPU Executive Office Senior Executive Assistant, Ms. Sharon Varturk	Room 12, second floor, CIGC
Directors' Offices Ms. Anda Filip, Member Parliaments and External Relations Ms. Andrée Lorber, Support Services Ms. Kareen Jabre, Programmes Mr. Thomas Fitzsimons, Communications Ms. Kate Brooks, Web and Social Media	Room 222/223, second floor, CIGC Room 218, second floor, CIGC Room 217, second floor, CIGC Room 212/213, second floor, CIGC
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Registration Desk Ms. Kirsten Tatam	Lobby, ground floor, CIGC
Typing pool, Photocopying and Print-on-demand Service for delegates	Level -1, CIGC
President of the ASGP Mr. Najib EL KHADI	Room 16, third floor CIGC
Joint Secretaries of the ASGP Ms. Elektra Garvie-Adams Ms. Capucine Capon	Room 15, third floor, CIGC