



Inter-Parliamentary Union  
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**COP29**  
Baku  
Azerbaijan



# GENERAL INFORMATION DOCUMENT

**Parliamentary Meeting  
on the occasion of the**

**29th United Nations Climate Change  
Conference (COP29)**

**16-17 November 2024**



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## ABOUT THE EVENT

The Parliamentary Meeting, jointly organized by the Inter-Parliamentary Union (IPU) and the Milli Majlis of the Republic of Azerbaijan, will take place alongside the 29th Conference of the Parties (COP29) of the United Nations Framework Convention on Climate Change. The Meeting will be held on 16 and 17 November 2024 in Baku, Azerbaijan, and will gather representatives from parliaments across the globe.

For the first time, the Parliamentary Meeting at COP will be held over two days to allow ample time for critical discussion and reflection on how parliaments can help drive the global transformation for a more sustainable and climate-resilient world.



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## Date

- 16-17 November

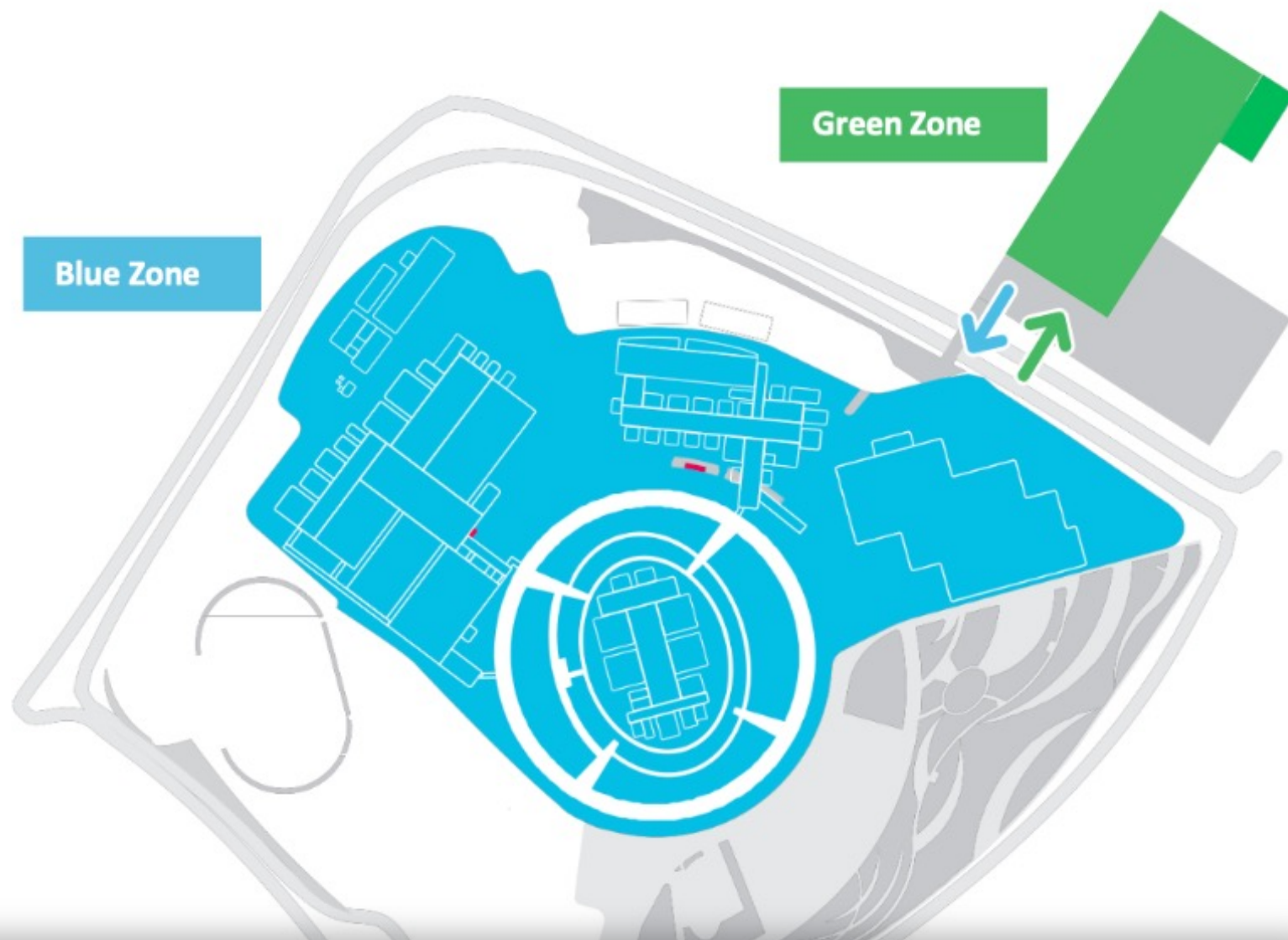
## Venue

- Earth Conference Room
- COP29 Green Zone
- Baku Stadium, Baku, Azerbaijan

To see the location on the map, click:

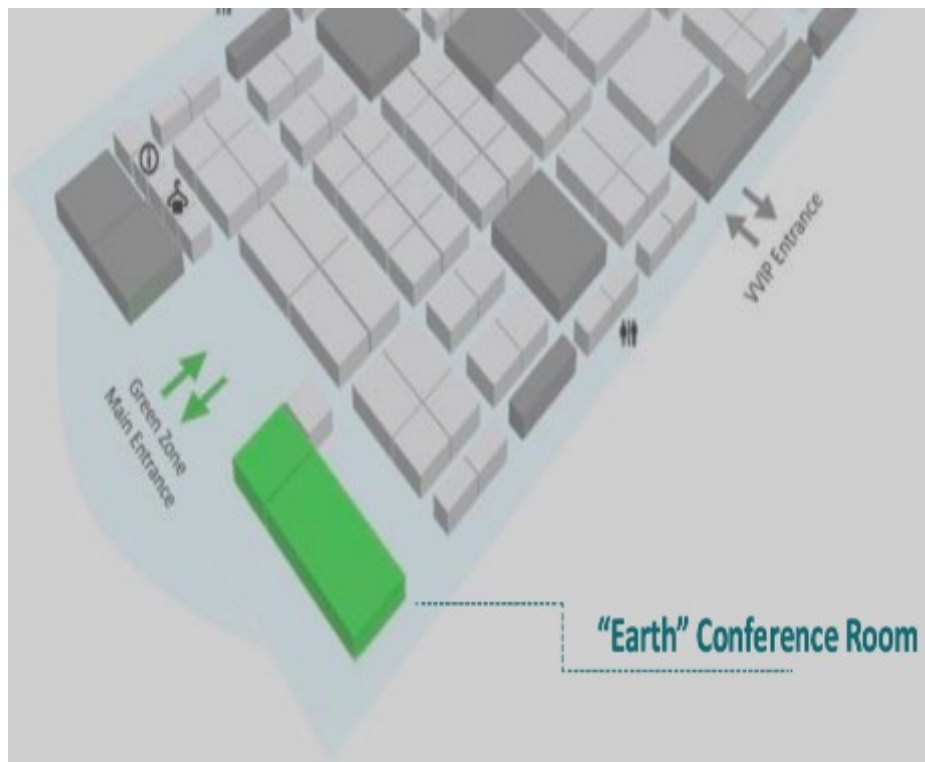
[COP29 Green Zone](#)

# COP29 will feature two main zones





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# Green Zone Map



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## ***PARTICIPATION***

The Parliamentary Meeting at COP29 is open to all parliamentary delegations from invited countries. Unicameral parliaments may send a delegation comprising three parliamentarians and one parliamentary staff member, while bicameral parliaments may send a delegation of five parliamentarians and two parliamentary staff members.

The Meeting will have unassigned seating.

## ***REGISTRATION***

All delegates attending the Parliamentary Meeting at COP29 are required to register via the IPU registration portal, accessible at the following link:

<https://www.ipu.org/event/ipu-parliamentary-meeting-cop29#event-sub-page-documents/>

## ***INTERVENTIONS FROM THE FLOOR***

The majority of sessions at the Parliamentary Meeting will include an interactive discussion to provide participants with the opportunity to raise questions or make comments. Participants will be required to fill out a 'Request to take the floor' form in order to speak. Please note that priority may be given to delegations that have not yet had the opportunity to take the floor.

Interventions will be limited to two minutes maximum. In order to keep the discussions lively and engaging, participants are discouraged from reading out pre-prepared statements. In line with IPU guidelines, participants shall refrain from using defamatory, intolerant, racist or xenophobic language.



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## **GREEN ZONE ACCESS**

Delegations will have various options for accessing the Green Zone where the Parliamentary Meeting will take place.

For those who do not have UNFCCC-accreditation:

1. They may obtain daily entry tickets online on the COP29 official [website](#) ahead of time (available from early November).
2. They may obtain daily entry tickets in-person by going to the Help Office (VAHO) located in front of the Green Zone Main entrance. Tickets will only be issued to those who have completed registration on the IPU website.

A separate ticket is required for each day, i.e. two separate tickets are required for 16 and 17 November:

For those that have UNFCCC-accreditation (and a Blue Zone badge):

1. They may use the Blue Zone badge to access the Green Zone.

Once inside the Green Zone, participants should proceed to the Information/Registration Desk located at the entrance of the “Earth” Conference Room where they must collect the colour-coded badge for the Parliamentary Meeting. This badge is required to access the Meeting and will also provide access to the lunches provided on 16 and 17 November and official dinner reception\* on 16 November. The badges are non-transferable. Delegates are required to keep their badges on display at all times during the events.

Please note that **registration for the IPU Parliamentary Meeting is completely separate from accreditation to the UN Climate Change Conference**. The Parliamentary Meeting badges do not allow access to the COP29 Blue Zone premises nor do the Blue Zone badges provide access to the Parliamentary Meeting itself.

*\*Further details on the dinner reception, including location, will be shared in due course.*



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## LANGUAGES AND INTERPRETATION



Interpretation services will be available in English, French, Spanish, and Arabic throughout the meeting. Additionally, the Host Parliament will provide one supplementary interpretation booth to be shared among delegations, to be used only during the delivery of their remarks during the interactive discussion, subject to prior consultations with the organizing team.



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THE MILLI MAJLIS  
OF THE REPUBLIC OF AZERBAIJAN

## VISA GUIDELINES

All delegates who require an entry visa to Azerbaijan must obtain one prior to the meeting.

Visa can be obtained either through the following visa link: <https://evisa.gov.az/en/> or through the diplomatic representations and consulates of the Republic of Azerbaijan abroad.

The list of the countries eligible for e-visa is available [here](#) .

Contact us by email: [international@meclis.gov.az](mailto:international@meclis.gov.az) if the country is not in the abovementioned list or has no diplomatic representation of Azerbaijan in the country.



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## ACCOMMODATION

COP29 Azerbaijan is offering a wide selection of accommodation options to suit every budget. Baku features a range of accommodation options with hotels, resorts and serviced apartments ranging from 2-stars to 5-stars.

COP29 Azerbaijan officially appointed bnetwork as the travel agency responsible for handling accommodation requests for the event, acting as a liaison point with hotels to ensure available rooms are provided to COP29 Azerbaijan participants.

The booking portal and additional information for delegates are available at [cop29-accommodation.bnetwork.com](https://cop29-accommodation.bnetwork.com)



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As per usual practice during Parliamentary Meetings on the occasion of the United Nations Climate Change Conferences it is the responsibility of the participating delegations themselves to deal with their accommodation. To have a better experience at the COP29 Parliamentary Meeting, the Host Parliament would like to suggest some accommodation options offering the best transportation route, good location, developed on-site facilities, for the consideration of the meeting participants.

1. [Lighthouse by Sea Breeze Resort](#)
2. [Polo Residences by Sea Breeze Resort](#)
3. [The Grand by Sea Breeze Resort](#)
4. [White Residence by Sea Breeze Resort](#)
5. [White Villas by Sea Breeze Resort](#)
6. [Townhouse by Sea Breeze Resort](#)
7. [Palazzo Del Rosa & Verdi by Sea Breeze Resort](#)
8. [Palazzo Del Ventus by Sea Breeze Resort](#)
9. [Palazzo Della Luna by Sea Breeze Resort](#)



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## LOCAL TRANSPORTATION TO THE MEETING VENUE

The COP29 venue in Azerbaijan is easily accessible by various means of transport. You can find the locations of the transportation vehicles to the venue on the map through the link provided below. Please note that this transportation is not managed by the Host Parliament nor the IPU and transportation to the Meeting Venue is the responsibility of individual delegations.

<https://transportmap.cop29.az>

More information on transportation is available at <https://cop29.az/en/cop29-services/maps-and-roads>

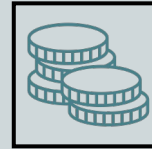


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## CLIMATE

In November, daytime temperatures in Baku typically reach up to 10°C, while nighttime temperatures can drop to around 5°C.



## CURRENCY



The official currency is the Azerbaijani Manat (AZN), with an exchange rate of approximately AZN 1.70 to USD 1.



Currency exchange services are readily available at the Arrival Terminal of the airport and at various locations throughout the city of Baku. Major credit cards are widely accepted for payments and transactions in Baku.



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## TELECOMMUNICATION

- The country code for Azerbaijan is +994
- There are retail outlets at the airport and within the city where local SIM cards can be purchased. Please note that a valid passport is required to buy these SIM cards.

## LOCAL TIME

- Azerbaijan operates in the GMT+4 time zone.

## IMPORTANT TELEPHONE NUMBERS

Emergency telephone numbers in Azerbaijan are as follows:

- Police: 102
- Ambulance: 103

## POWER SOCKETS

- In Azerbaijan, power plugs and sockets (outlets) of type C and F are used.



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## KEY CONTACT OFFICERS

### Host Parliament Key Contact Officer

- Name: Ms. Lala Chalabizada
- Title: Head of the Division on Work with International Parliamentary Organizations
- Milli Majlis of the Republic of Azerbaijan
- Email: [international@meclis.gov.az](mailto:international@meclis.gov.az)

### IPU Secretariat

- Email: [postbox@ipu.org](mailto:postbox@ipu.org)



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# WE LOOK FORWARD TO WELCOMING YOU



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Azerbaijan

UN CLIMATE CHANGE CONFERENCE