



Inter-Parliamentary Union
For democracy. For everyone.



Annexe

Engaging the public in strengthening accountability through key oversight institutions

26-28 November, Saint Lucia 2024

Jointly organized by the Inter-Parliamentary Union, CAROSAI and INTOSAI Development Initiative

Hosted by the Audit Office of Saint Lucia and the Parliament of Saint Lucia

GENERAL INFORMATION

Seminar venue and date

The seminar will take place 26-28 November 2024 at the Coco Resort, in Castries, Saint Lucia. For details on the seminar, please see the Concept Note.

Registration link

We encourage you to register [here](#) at your earliest convenience, and no later than 06 November 2024. Demand for this workshop is high, so we recommend early registration. The allocation of places will be on a first come, first served basis and respect the limit of one participant per SAI.

Participants eligible for financial assistance

For countries eligible for financial assistance through the OECD DAC-list¹, IDI will bear the following costs associated with the meeting:

- Air tickets: one economy class return ticket to Saint Lucia, including airport tax for **one candidate** per SAI and per Parliament. CAROSAI Secretariat will book the tickets for participants.

¹ Current DAC list of ODA recipients: Belize, Dominica, Grenada, Guyana, Jamaica, Haiti, Montserrat, Saint Lucia, Saint Vincent and the Grenadines, Suriname. Source: <https://www.oecd.org/en/topics/sub-issues/oda-eligibility-and-conditions/dac-list-of-oda-recipients.html#oda-recipients-list>

- Accommodation: standard rooms. IDI will make the reservation and pay for a maximum of 4 nights. Sponsored participants will be accommodated at the venue hotel.
- Reimbursement of cost of visa, upon submission of the invoice/receipt
- Meeting package comprised of one lunch and two coffee breaks on workshop days. (Dinners will not be included; participants are responsible for their dinner's costs)

General conditions for all participants

IDI will bear the costs of lunch and conference costs for all participants.

The IDI will not cover any extra cost due to delays caused by the participant or the SAI, e.g. change of tickets due to late visa application. The IDI will not provide any per-diems to participants. The process of obtaining the Visa is the responsibility of the participant. Other meeting information such as final agenda, logistics, etc. will be communicated in due course.

Participants are requested to ensure that staff participating in IDI events obtain comprehensive international health insurance cover for the travel and duration of their stay. The IDI disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel or the period of participation. All delegates travelling on IDI's expense are recommended to have all the mandatory vaccines as required depending on the destination.

For countries not eligible for financial assistance through the OECD DAC-list, participants will need to organise and purchase their own flight and accommodation.

Accommodation

The following options are available for self-paying participants:

Coco Resorts (venue hotel)

Address: P.O. Box GM 605 Castries, St. Lucia

Telephone: +1 758 456-2815

Reservations can be made by e-mail at reservations@coco-resorts.boutique or by telephone at 1758-456-2800. Kindly add the Block Code 'IDI2388' to receive the preferred rate of US\$175.65

Bay Gardens

Address: Reduit Beach, Rodney Bay Village, P.O. Box 1892, Castries, Saint Lucia

Reservations can be made by clicking on the links below:

- Bay Gardens Beach Resort & Spa - Group link - <https://reservations.travelclick.com/103021?groupID=4525110>
Attendee Code – 2411INTOSA. Kindly note that in the event there is an issue with the link above, the attendee code can be used.

- Bay Gardens Hotel - Group link -
<https://reservations.travelclick.com/103026?groupID=4525112>
Attendee Code – 2411INTOSA. Kindly note that in the event there is an issue with the link above, the attendee code can be used.
- Bay Gardens Inn - Group link -
<https://reservations.travelclick.com/103017?groupID=4525113>
Attendee Code – 2411INTOSA. Kindly note that in the event there is an issue with the link above, the attendee code can be used.

Additionally, other hotels are available close to the venue, but without negotiated rates:

Harbor Club, Curio Collection by Hilton -

Address: P.O. Box GI 2232 Rodney Bay, Gros Islet, St. Lucia

Telephone: +1-758-731-2900

Bel Jou Hotel,

Address: PO Box 296, Castries, St Lucia

Telephone: +1 (758) 456-1800

If you have questions about the programme, contact Senior Manager Camilla Fredriksen camilla.fredriksen@idi.no. If you have questions regarding registration, sponsoring and accommodation, please contact Coordinator Caterina Raschetti caterina.raschetti@idi.no or the CAROSAI Secretariat Karen Bell karen.nbell@auditorgeneral.gov.jm.