



Inter-Parliamentary Union
For democracy. For everyone.



The National Assembly
of the Kingdom of Thailand

Regional Conference for Parliaments of the Asia-Pacific Region on Global Health Security

2-3 December 2024, Bangkok (Thailand)

Jointly organized by the National Assembly of Thailand and the Inter-Parliamentary Union (IPU),
in collaboration with the World Health Organization (WHO)

GENERAL INFORMATION

CONFERENCE VENUE AND DATE

The event will be held on 2 and 3 December 2024 at the Royal Orchid Sheraton Hotel & Towers, Bangkok.

Agenda outline

Sunday, 1 December 2024	Arrival of delegates
Monday, 2 December 2024	Meeting sessions
Tuesday, 3 December 2024	Meeting sessions / Field visit
Wednesday, 4 December 2024	Departure of delegates

PARTICIPATION

The event is open to the parliaments of the following countries: Afghanistan, Australia, Bangladesh, Bhutan, Cambodia, Canada, China, Democratic People's Republic of Korea, Fiji, India, Indonesia, Iran (Islamic Republic of), Japan, Lao People's Democratic Republic, Malaysia, Maldives, Marshall Islands, Micronesia (Federated States of), Mongolia, Myanmar, Nepal, New Zealand, Pakistan, Palau, Papua New Guinea, Philippines, Republic of Korea, Samoa, Singapore, Sri Lanka, Thailand, Timor-Leste, Tonga, Tuvalu, Vanuatu and Viet Nam.

Each parliament may send a **delegation of up to five parliamentarians and parliamentary staff**. Ideally, the delegation should be gender-balanced and include members of specialized committees dealing with health, foreign affairs and finance.

ORGANIZATION OF PROCEEDINGS

In keeping with IPU practice, all participants will have equal speaking rights. To make the discussions as fruitful and enriching as possible, the following rules will apply:

- a) After the resource persons have introduced an agenda item, the floor will be opened to participants for questions and comments.
- b) Experience has shown that this kind of meeting does not lend itself to the reading out of prepared statements. Subject to arrangements that the Chair may make to suit the circumstances, oral contributions may not exceed three minutes. Participants may speak several times on each item, particularly to respond to other statements.

CONFERENCE APPLICATION AND WHATSAPP

The official Regional Conference application can be downloaded via App store for iOS and Play Store for Android by searching “WonderFiles” or by scanning the following QR Code:



iOS and Android

WhatsApp group for secretaries: Scan or upload the following QR Code using the WhatsApp camera to join this group



DOCUMENTS

Where possible, the IPU Secretariat will make available any presentation(s) on the topics discussed on the IPU website.

Participants wishing to distribute relevant documentation to their colleagues will be required to provide it in sufficient quantities and place it on a designated table.

All meeting documents will be available on the Conference Application. Notification of its activation will be sent out at the earliest convenience. Hard copy versions of documents will also be available in the conference room. Additional copies of documents can be obtained from the Host Secretariat whose office hours are as follows:

Date	Office Hours
2 December 2024	07:45–18:15
3 December 2024	08:30–13:00

EXPECTED OUTCOME

An outcome document will be issued after the event. It will contain a summary of the conclusions and a series of actionable recommendations.

WORKING LANGUAGES

The working language of the event will be **English**.

Six translation booths will be available on a first come, first served basis. Delegations wishing to use interpretation booths should inform the host Secretariat **no later than 22 November 2024** by sending an email to: ipusapa1@gmail.com.

REGISTRATION

Participants should register at the following link: <https://form.jotform.com/IPUevents/regional-conference-Asia-Pacific>. The **registration deadline is 15 November 2024**.

The Registration and Information Desk will be open on the following dates and times:

- From 13:30 to 20:00 on Sunday, 1 December 2024
- From 7:45 to 18:15 on Monday, 2 December 2024
- From 8:30 to 13:00 on Tuesday, 3 December 2024

TRANSPORT

Transfers will be provided upon arrival to and departure from Suvarnabhumi/Don Mueang Airports in Bangkok to the official hotels. Shuttle services will be available from the official hotels to the conference venue (Royal Orchid Sheraton Hotel & Towers) as well as for all the official activities during the event.

ARRIVAL AND DEPARTURE

Participants are kindly requested to send information on their flight itinerary to the host Parliament **no later than 22 November 2024**.

Any changes to the delegates' flight itinerary should be communicated promptly to the host Secretariat.

Welcome desks will be located at Suvarnabhumi Airport and Don Mueang International Airport to facilitate participants' arrival, departure, and transfers between the airports and the official hotels.

ACCOMMODATION

Delegates should cover their own hotel expenses and make reservations directly with the hotels. It is strongly recommended that the reservations be made as soon as possible and **no later than 22 November 2024**.

There are three official hotels for the Regional Conference for Parliaments of the Asia-Pacific Region on Global Health Security, two of which are located in the proximity of the conference venue (7-15 mins. by car).

1. The Royal Orchid Sheraton Hotel & Towers (conference venue)

Room rates start from: 4,500 THB per night

2. The Grand Centre Point Surawong (distance to conference venue: 1 km., 7 mins by car)

Room rates start from: 3,700 THB per night

3. The Mercure Bangkok Surawong (distance to conference venue: 1.5 km., 10 mins by car)

Room rates start from: 2,500 THB per night

Reservations can be made here:

https://web.parliament.go.th/view/16/Hotel_information_IPU/EN-US

For assistance, please send an email to: ipusapa1@gmail.com.

FIELD VISIT

On 3 December after the closing session of the Plenary, the National Assembly of Thailand invites all delegates to visit:

1. Bueng Yitho Medical and Rehabilitation Center, Phatum Thani **OR**
2. Department of Thai Traditional and Alternative Medicine, Nonthaburi

For delegates who wish to participate in this field visit, transportation will be provided by the host Secretariat – pick up and drop off will be at Royal Orchid Sheraton Hotel & Towers.

SECURITY

Offensive implement:

The Host Parliament will be responsible for the safety and security of the conference venue and official activities. No type of weapon is allowed at the conference venue and the official events in the programme.

Identification badges:

All participants are requested to wear their conference badges at all times at the conference venue and all official events in the programme. Loss of ID badge must be reported immediately to the Host Secretariat.

MEALS

Lunch during the event will be provided by the host Parliament to all registered participants (from 12:00 on) at the conference venue.

On 1 December, dinner will be provided by the host Parliament at Feast Restaurant, Lobby Floor, Royal Orchid Sheraton Hotel & Towers.

On 2 December, the National Assembly of Thailand kindly invites all participants to the official lunch hosted by the President of the Thai Senate and to the official dinner kindly hosted by the President of the National Assembly of Thailand.

VISAS

All applicants for entry visas to Thailand are requested to contact a Thai Embassy/Consulate accredited to their country and close to their place of residence to obtain the appropriate visa. For information on visas or customs regulations, delegation secretaries and participants should contact the Embassy/Consulate of Thailand in their respective countries.

For information about visa requirements and Visa on Arrival, please visit:

<https://consular.mfa.go.th/th/page/cate-7393-general-information?menu=5d68c88b15e39c160c0081e0>.

CUSTOMS REGULATIONS

All information on customs is available at: <https://rb.gy/0mgdyd>.

CURRENCY REGULATIONS

The official currency in Thailand is the Thai Baht (THB). The exchange rate is at about 1 USD to 32.23 THB. Major international currencies can be exchanged at banks, currency exchange bureaux and major hotels. Most major credit cards are widely accepted.

MEDICAL SERVICES

First-aid services and medical staff will be available at the conference venue. All medical services will be at the participants' own expense. Please ensure that you have international health insurance.

The Secretariat of the Host Parliament must be informed of specific medical or other indications (dietary needs, allergy, limited mobility) as soon as possible (this information may be included during online registration) so that the necessary precautions or measures can be taken.

ON-SITE FACILITIES

The following services are available at the conference venue and in its vicinity.

- Currency exchange
- Internet, typing and print-on-demand services
- Restaurants and cafes
- Travel agency

WEATHER IN BANGKOK

For information, please visit:

<https://www.accuweather.com/en/th/bangkok/318849/weather-forecast/318849>

OTHER USEFUL INFORMATIONElectricity:

All power sockets in Bangkok provide a standard voltage of 220V with a standard frequency of 50Hz. Power outlets most commonly feature two-prong round or flat sockets.

Time zone:

Bangkok's time zone is 7 hours ahead of Greenwich Mean Time (GMT): GMT+7.

CONTACT INFORMATION

<p><u>Secretariat of the Conference</u></p> <p>The Secretariat of the House of Representatives, Thailand</p> <p>Address: 1111 Samsen Road Thanon Nakhon Chai Si, Dusit, Bangkok, Bangkok 10300</p> <p>Facilitator: Mr. Tanukom Bamrunpon, Director of the Thai IPU Group</p> <p>Email: ipusapa1@gmail.com</p> <p>Tel: +662242 5900 ext. 5611, 5610</p> <p>WhatsApp Group: https://chat.whatsapp.com/CDra4pnCUKf37MpiOvrp7mxxx</p>	<p>Inter-Parliamentary Union Chemin du Pommier 5, C.P. 330 1218 Le Grand-Saconnex GENEVA Switzerland</p> <p>Tel: +41 22 919 4150 Fax: +41 22 919 4160 E-mail: postbox@ipu.org</p>
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