Inter-Parliamentary Union
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Guidelines for submitting amendments to draft resolutions

January 2025

About the guidelines

This document is intended to assist IPU Members in submitting amendments to draft resolutions. The document is based on IPU's usual procedures and good practices.

The objective is to promote good practice in the way amendments are submitted, so that the list of amendments can be published accurately and rapidly.

Scope of amendments

Amendments must contain **specific proposals** to add, delete, move or combine words or paragraphs. General recommendations that do not contain specific proposals cannot be taken into account.

Amendments must relate directly to the draft resolution. Amendments must not have the effect of changing the scope or nature or nature of the draft resolution. (Rules of the Standing Committees, rule 23.1).

Language

Amendments should normally be submitted in **English or French**.

Unofficial translations of draft resolutions are provided in Spanish as a courtesy by GRULAC. In exceptional circumstances, amendments can be submitted in Spanish. In this case, amendments must be made on the Spanish translation of the draft resolution.

Presentation of amendments

Amendments should normally be **made directly in the text** of the draft resolution.

(a) Use bold text when adding new words;
(b) Strike out the text when deleting words. Please DO NOT simply remove text from the paragraph;
(c) Start by striking out the text to be deleted, then add new text afterwards.

If necessary, amendments can be submitted in a separate document. In this case, please indicate clearly the number of the paragraph that is to be amended.

Adding, deleting, moving or combining paragraphs

Please indicate clearly the proposed action. Examples:

(a) Add a new paragraph after paragraph 1 to read as follows…;
(b) Delete paragraph 2;
(c) Move paragraph 3 to before/after paragraph 1;
(d) Combine paragraphs 4 and 5 to read as follows…

Paragraph numbering

Please **do not change the paragraph numbering** in the draft resolution when submitting amendments. The IPU Secretariat will re-number the paragraphs as necessary.

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Deadline for amendments

Amendments must be submitted to the IPU Secretariat "no later than 15 days before the opening of the Assembly" (Rules of the Standing Committees, rule 13.2). Amendments submitted after the deadline **will not be taken into account**.

Examples

Use bold text when adding new words

Add new words in **bold**

Amend operative paragraph 6 to read as follows:

Urges parliaments to hold governments to account for providing separated and unaccompanied children, especially migrant children and children in situations of armed conflict, with the necessary services, such as education, medical treatment, counselling, rehabilitation and reintegration, child care, accommodation and legal assistance~~;~~**, bearing in mind the special needs of girls;** also *urges* them to support the establishment of national referral mechanisms to this end;

Strike out the text when deleting words. Please DO NOT simply remove text from the paragraph.

~~Strike out~~ the text to be deleted

Amend operative paragraph 12 to read as follows:

Also invites parliaments and other institutions to share with the IPU their best practices in the protection of children's rights, in particular the rights of unaccompanied migrant children and children in situations of war and armed conflict, ~~with a view to developing a relevant model law~~;

Start by striking out the text to be deleted, then add new text afterwards

First ~~strike out~~ words to be deleted
then add new words in **bold**

Amend preambular paragraph 1 to read as follows:

Calls on parliaments to enact legislation aimed at establishing comprehensive and effective protection systems with adequate resources and coordinated by a high-ranking ~~government~~ **independent** official in order to ensure the best interests of the child;

Questions

For any questions about amendments, please contact the IPU Secretariat (e-mail: postbox@ipu.org; telephone : +41 22 919 41 50).