



Inter-Parliamentary Union

For democracy. For everyone.

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Geneva – Switzerland

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**INFORMATION SEMINAR ON THE STRUCTURE AND FUNCTIONING OF THE INTER-PARLIAMENTARY UNION
FOR PARLIAMENTS IN LATIN AMERICA AND THE CARIBBEAN**

Dear Madam President,
Dear Mr. President,

I am pleased to inform you that, from 17 to 19 November 2025, the Inter-Parliamentary Union (IPU), in cooperation with the Group of Latin America and the Caribbean (GRULAC), will organize an **Information Seminar on the structure and functioning of the IPU for the Parliaments Latin America and the Caribbean**, to be held in virtual format.

Building on the success of previous editions – including the first seminar for Spanish-speaking parliaments held in Costa Rica in November 2019, and the second for parliaments of the Americas held virtually in June 2021 – this year's session will once again provide a space for exchange and learning among parliamentary staff.

The seminar is open to parliamentary officials who serve as Secretaries of IPU Groups or are responsible for managing their parliament's relationship with the IPU. It aims to strengthen their understanding of the Organization's structure, functioning, and work, thereby enhancing their ability to support their parliaments and MPs in all IPU-related matters. Participation is also open to representatives of non-Member Parliaments interested in joining the IPU.

In this context, we would be grateful if your Parliament could **nominate participants to attend this year's seminar**. We would be grateful to receive the names and contact details of the participants from your parliament, along with a brief curriculum vitae, by 7 November 2025. The provisional programme and additional practical information will be shared in the coming weeks.

We look forward to receiving your nominations and to welcoming your Parliament's participation in this event.

Yours sincerely,

Martin Chungong
Secretary General