



## **REGIONAL SEMINAR**

### ***AFRICAN PARLIAMENTS FOR CLIMATE ACTION: REDUCING METHANE, PROMOTING DEVELOPMENT***

#### **Regional workshop with African Parliaments**

#### **LOGISTICS NOTE**

The Parliament of Kenya, in collaboration with the Inter-Parliamentary Union (IPU), is organizing a regional seminar on climate change and methane emissions reduction under the theme “African parliaments for climate action: Reducing methane, promoting development”.

The seminar is part of the IPU’s initiative to strengthen the role of African parliaments in addressing methane emissions across key sectors, including agriculture, waste management and energy. The event will bring together approximately 150 participants comprising members of parliament, parliamentary staff, experts and representatives of partner organizations.

The seminar will be conducted as follows:

#### **(1) Date and venue**

The seminar will be held on Friday, 15 May and Saturday, 16 May 2026 in Nairobi, Kenya and will include an optional field trip for members of parliament and selected parliamentary staff.

The seminar will be held at the **Ole Sereni Hotel, Nairobi.**

#### **(2) Accommodation**

Participants will be responsible for meeting their own accommodation costs. However, the Parliament of Kenya will support participants by identifying suitable hotels.

The following hotels, located in close proximity to the Ole Sereni Hotel, are recommended:

## **Mombasa Road area:**

- Ole Sereni Hotel – [www.ole-sereni.com/](http://www.ole-sereni.com/)
- Eka Hotel Nairobi – [www.ekahotel.com/](http://www.ekahotel.com/)
- Four Points by Sheraton Nairobi Airport – [www.marriott.com/en-us/hotels/nbofa-four-points-nairobi-airport/](http://www.marriott.com/en-us/hotels/nbofa-four-points-nairobi-airport/)
- Hilton Garden Inn – [www.hilton.com](http://www.hilton.com)
- Argyle Grand Hotel – [argylehotelkenya.ke](http://argylehotelkenya.ke)

For any assistance, guests are kindly requested to contact Mr. Andrew Shangarai at tel.: +254 725 466 227.

### **(3) Air travel**

Entry into Nairobi is through Jomo Kenyatta International Airport (JKIA), which is served by major international airlines. Participants are kindly requested to share their flight itineraries in advance with Mr. Michael Mwamuye (email: [mikemwam@gmail.com](mailto:mikemwam@gmail.com), tel: +254 714 310 490) to facilitate airport transfers.

### **(4) Transport**

Transport will be provided by the Parliament of Kenya for:

- Airport transfers (arrival and departure)
- Transport between the recommended hotels and the seminar venue
- Transport for the field visit

The officer responsible for transport is Mr. Andrew Shangarai (tel: +254 725 466 227).

### **(5) Registration and accreditation**

Delegates are required to register online via the following link by 7 May 2026: [africanparliamentforclimateaction.vfairs.com/en/registration-form](http://africanparliamentforclimateaction.vfairs.com/en/registration-form).

Participants are encouraged to collect their badges on 15 May 2026 at the registration desk at the venue (Ole Sereni Hotel) starting from 8:00 a.m. Accreditation badges must be worn at all times within the venue.

### **(6) Programme design and conduct of sessions**

The seminar will be conducted through keynote presentations, panel discussions, and plenary sessions facilitated by experts and resource persons.

## **(7) Meals and refreshments**

Lunch, tea/coffee breaks and light snacks will be provided during the seminar sessions.

**A Welcome Gala Dinner** will be hosted on the evening of **15 May 2026, at the Ole Sereni Hotel.**

## **(8) Interpretation and conference facilities**

- Simultaneous interpretation services will be available in **English and French.**
- Sign language interpretation will also be available.
- The venue will be equipped with modern conference facilities, including interpretation booths, audio-visual equipment and breakout rooms.

## **(9) Field visit**

An optional field visit for members of parliament and selected parliamentary staff will take place on 17 May 2026 to the Sleeping Warrior Special Economic Zone, offering practical insights into methane emissions reduction initiatives.

Transport, lunch and refreshments will be provided.

## **(10) Entry to Kenya requirements**

All visitors to Kenya must possess a valid passport. Participants who require a visa are advised to apply well in advance. It is recommended that visas or an Electronic Travel Authorization (ETA – <https://etakenya.go.ke/>) be obtained in participants' home countries prior to travel to avoid any difficulties upon arrival in Kenya.

## **(11) Security and access control**

Nairobi and its environs are generally secure and safe. However, delegates are advised to exercise ordinary caution while moving around the city. They should also adhere to safety guidelines provided by their respective hotels and carry valid identification documents at all times.

Delegates who wish to deviate from the official conference itinerary – for example, for shopping or personal engagements – are kindly requested to seek assistance from the Conference Protocol Officer, Mr. Michael Mwamuye (email: [mikemwam@gmail.com](mailto:mikemwam@gmail.com), tel.: +254 714 310 490).

## **(12) Medical and emergency services**

We wish all delegates a healthy stay in Kenya. However, participants are advised to have international health insurance cover for their health needs during the seminar. Any health costs incurred during the seminar will be borne by the individual participant. Liability for personal accident, medical emergencies, loss of luggage and currency and against any damage or injury or loss of life resulting from unforeseen circumstances will be the responsibility of individual delegates.

Though a Yellow Fever Certificate is not a requirement to enter Kenya, a number of countries require the certificate for travelers originating from Kenya. If you are intending to travel immediately after the Nairobi seminar, you are advised to verify the requirements of the country of destination for travellers originating from Kenya.

It is also recommended (not a requirement) that you obtain malaria prophylactics before entering Kenya. When purchasing these, please tell your doctor or pharmacist that you intend to visit Kenya. It is important to note that the Kenyan authorities have banned the use of chloroquine combinations as prophylaxis for malaria and instead recommend the use of either mefloquine (Lariam/Mefliam) or doxycycline.

Medical personnel will be available at the venue for emergency response, including ambulance services, throughout the seminar period.

For any support, guests may contact Mr. Andrew Shangarai (tel.: +254 725 466 227).

### **(13) Weather in Nairobi**

The weather in Nairobi during May is generally warm with cool nights and frequent rainfall, temperatures ranging between **14°C and 25°C**.

Participants are advised to carry appropriate clothing, and loose fitting or sports attire for the field visit.

### **(14) Extra costs**

The organizers will cater for specified seminar-related costs only. Any additional expenses incurred will be the responsibility of the individual participant.

### **(15) Additional information on Kenya**

Kenya is a leading economic and diplomatic hub in East Africa, with Nairobi serving as its capital and host city for the seminar. Nairobi is home to numerous international organizations, including United Nations offices, and offers modern conference facilities, hotels and transport infrastructure.

English and Kiswahili are the official languages, with English commonly used in business and official engagements.

Kenya is globally renowned for its rich cultural heritage and diverse natural attractions, including national parks and wildlife reserves. Participants who wish to explore beyond the official programme may find a wide range of cultural and leisure activities available.

#### **(16) Currency**

The official Kenyan currency and the chief medium of exchange is Kenya Shillings (Ksh.). The shilling exchange rate per the US dollar is currently at Kshs 130 per US\$ 1. Delegates are advised to obtain US dollars in their home countries as exchange services for some currencies might not be available in Nairobi. Those with Visa and Credit Cards can obtain local currency at the local banks and Automatic Teller Machines (ATM). Major Credit Cards are accepted in major hotels and superstores.

#### **(17) Time**

Kenya is in the GMT+3 time zone.

#### **(18) Electric supply**

The electrical supply in Kenya is 230/240 volts 50 Hz. Sockets are usually 3 pin square (British type). It is advisable to check that any appliances (e.g. video battery chargers) operating on other voltages have a built in adaptor or bring one with you.

#### **(19) Contact persons**

The following officers are responsible for coordinating the seminar and may be contacted for any enquiries or clarification:

Mr. Japheth Muthomi, Deputy Director, Public Communications & Media Relations, National Assembly (tel.: +254-720-499370); and

Ms. Brenda Ogembo, Deputy Head, Senate Liaison Office (tel.: +254-723-919494).



**J. M. NYEGENYE, CBS.**

**CLERK OF THE SENATE, PARLIAMENT OF KENYA.**