



Inter-Parliamentary Union  
For democracy. For everyone.

## Regional Seminar on Achieving the Sustainable Development Goals for the IPU's Twelve Plus Geopolitical Group



5-6 June 2019, Lisbon (Portugal)

Jointly organized by the Inter-Parliamentary Union and the Assembly of the Republic of Portugal

### GENERAL INFORMATION

#### **SEMINAR VENUE AND DATE**

The seminar will be held from 5 to 6 June 2019 at Palácio de São Bento (Assembly of the Republic), in Lisbon, Portugal. It will start in the morning of 5 June and finish by lunchtime on 6 June. Badges and seminar documents should be collected at the Assembly of the Republic. Delegates will be able to access the seminar areas after collecting their badges.

#### **PARTICIPATION**

The seminar is open to the parliaments of the following countries of the Twelve Plus Group: Albania, Andorra, Australia, Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Canada, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, Montenegro, Netherlands, New Zealand, North Macedonia, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom

Delegations should be gender-balanced and reflect the political representation of their respective parliaments. It is recommended that delegates should be those working directly on sustainable development issues in their respective parliaments.

#### **ORGANIZATION OF PROCEEDINGS**

In keeping with IPU practice, all participants will have equal speaking rights. To make the discussions as fruitful and enriching as possible, the following rules will apply:

- (a) After the resource persons have introduced an agenda item, the floor will be opened to participants for questions and comments.
- (b) Experience has shown that this kind of meeting does not lend itself to the reading out of prepared statements. Subject to arrangements that the Chair may make to suit the circumstances, oral contributions may not exceed three minutes. Participants may speak several times on each item, particularly to respond to other statements.

#### **DOCUMENTS**

Where possible, the IPU Secretariat will make available any presentation on the topics discussed on the IPU website.

Participants wishing to distribute relevant documentation to their colleagues will be required to provide it in sufficient quantities and place it on a designated table.

#### **WORKING LANGUAGE**

The working languages will be **English, French and Portuguese.**

Interpretation booths shall be made available to delegations wishing to bring their own interpreters. If that is the case, delegations must inform organizers as soon as possible but no later than 24 May. Interpretation booths will be made available on a first-come-first-serve-basis.

## **REGISTRATION**

Participants should complete and submit the enclosed registration forms as soon as possible, and **no later than 24 May 2019**, to:

<b>Assembly of the Republic of Portugal</b> Ms. Susana Santos Adviser of the Inter-Parliamentary Group of Portugal Tel: + 351 21 391 08 72 E-mail: <a href="mailto:susana.santos@ar.parlamento.pt">susana.santos@ar.parlamento.pt</a> <a href="mailto:GARIP.UIP@ar.parlamento.pt">GARIP.UIP@ar.parlamento.pt</a>	<b>With copy to:</b> <b>Inter-Parliamentary Union</b> Chemin du Pommier 5, C.P. 330, 1218 Le Grand-Saconnex Geneva, Switzerland Tel: +41 22 919 4150 Fax: +41 22 919 4160 E-mail: <a href="mailto:postbox@ipu.org">postbox@ipu.org</a>
---	---

## **TRAVEL, ARRIVAL AND DEPARTURE**

### **Transport upon arrival and departure**

All participants should arrange their transport upon arrival and departure between Airport Humberto Delgado (Lisbon International Airport) and their respective hotels.

Lisbon Airport is about 9 km from Lisbon city centre and the Assembly of the Republic.

Travelling by taxi from the airport to the city centre takes approximately 20-25 minutes and costs around EUR 12, depending on traffic and hotel location.

## **TRANSPORT**

The organization will provide daily transfers from the following Hotels: Hotel Ramada, Hotel Júpter and Hotel Tryp to the Assembly of the Republic for the Seminar and to the field visits (Transfers to and from all official events will be available for the duration of the Seminar).

## **ACCOMMODATION**

Participants should meet their own hotel expenses. The Assembly of the Republic of Portugal has made a block booking at the hotels below. Participants should complete and return the Hotel Registration Form as soon as possible, and **no later than the dates mentioned below**.

### 1. **(\*\*\*\*) Ramada Lisbon Hotel**

**Booking deadline: 21 May 2019**

Special Hotel rates:

Type of Room	Single	Double
	Superior: 155€	Superior: 165€

Prices include breakfast and VAT. City taxes not included.

The Hotel Reservation Form is attached. It should be returned directly to the selected hotel as soon as possible, and in accordance with the deadline mentioned above.

### 2. **(\*\*\*\*) Jupiter Lisboa Hotel**

**Booking deadline: 21 May 2019**

Special Hotel rates:

Type of Room	Single	Double
	Superior: 150€	Superior: 160€

Prices include breakfast and VAT. City taxes not included.

For reservations, please contact: [grupos.lisboa@jupiterhotelgroup.com](mailto:grupos.lisboa@jupiterhotelgroup.com) or [eventos.lisboa@jupiterhotelgroup.com](mailto:eventos.lisboa@jupiterhotelgroup.com) , or <http://bit.ly/SUSTGOAL>

3. **(\*\*\*\*) Tryp Lisboa Oriente Hotel**

**Booking deadline: 17 May 2019**

Special Hotel rates:

Type of Room	Single	Double
	Superior: 150€	Superior: 160€

Prices include breakfast and VAT. City taxes not included.

For reservations, please contact: [gr.tryp.oriente@meliaportugal.com](mailto:gr.tryp.oriente@meliaportugal.com) |

**Booking number: 12129**

**Please note that: Reservations must be made in accordance with the deadlines mentioned above. The hotels cannot guarantee prices or room availability after that date. As accommodation facilities are limited, reservations will be processed on a first-come-first-serve basis.**

**Other Hotels in Lisbon:**

- **(\*\*\*\*) Marquês de Pombal Hotel** | Av. da Liberdade 243 | 213 197 900 | 213 197 934

[elsarodrigues@hotel-marquesdepombal.pt](mailto:elsarodrigues@hotel-marquesdepombal.pt)

- **(\*\*\*\*\*) Altis Grand Hotel** | R. Castilho 11 | 21 310 60 21

[groupsalesaltis@altishotels.co](mailto:groupsalesaltis@altishotels.co)

- **(\*\*\*\*\*) Iberostar Lisboa** | Rua Castilho, 64 | 21 585 90 00

[lis.eve@iberostar.com](mailto:lis.eve@iberostar.com)

- **(\*\*\*\*\*) VIP Grand Lisboa Hotel & Spa** | Avenida 5 de Outubro 197 | 21 043 5000

[sales@viphotels.com](mailto:sales@viphotels.com)

---

**VISAS**

All applicants for entry visas to Portugal are requested to contact a Portuguese Embassy/Consulate accredited to their country and close to their place of residence in order to obtain the appropriate visa.

**CURRENCY REGULATIONS**

The official currency in Portugal is the Euro (EUR). The exchange rate is about 1 USD to 0,89 EUR. Major international currencies can be exchanged at banks, currency exchange bureaus and major hotels. Most major credit cards are widely accepted.

**WEATHER IN LISBON**

Please go to: <https://www.accuweather.com/en/pt/lisbon/274087/weather-forecast/274087> for information