



Inter-Parliamentary Union  
For democracy. For everyone.

## Parliamentary Hearing at the United Nations

17 and 18 February 2020

United Nations Headquarters  
New York



### INFORMATION NOTE

The meeting will take place in the **Trusteeship Council Chamber** on the second floor of the main Secretariat Building.

Doors will open at 9.30 a.m. on Monday, 17 February to allow delegates time to find their seats. The meeting will start at 10 a.m. sharp.

#### Registration

A separate registration form must be filled out for **each** participant (MPs and staff) and submitted to the Office of the Permanent Observer of the IPU to the United Nations in New York.

A maximum of **six members** of parliament and **three accompanying staff** will be admitted for each delegation.

#### UN Entrance Badges

Security arrangements at the United Nations are very strict. Badge applications must be submitted **in advance** through **your country's Permanent Mission** to the United Nations, and at the request of your parliamentary delegation.

#### Travel and Accommodation

Delegations are expected to make their own travel and accommodation arrangements. Hotels in New York can be expensive, with better rates and more choice available when reserving early. Your country's Permanent Mission to the United Nations may be of assistance.

#### Languages

Simultaneous interpretation will be provided in **four languages**: English, French, Spanish, and Arabic.

In addition, three interpretation booths are available on a first-come, first-served basis to national delegations wishing to bring their own interpreters. Requests for these booths should be submitted by email to [ny-office@ipu.org](mailto:ny-office@ipu.org).

## **Seating & Speaking Arrangements**

Country nameplates will designate the seats for each delegation.

Delegates wishing to ask a question or comment on the discussion will indicate their desire to speak from their seats during each session.

## **Reception**

All participants are invited to a reception from 6 to 7.30 p.m., at the Office of the IPU Permanent Observer to the United Nations.

Address: Uganda House, 336 East 45<sup>th</sup> Street, 10<sup>th</sup> Floor (near the corner of 1<sup>st</sup> Avenue and 45<sup>th</sup>, next door to the US Mission across the street from the UN compound)

## **Further Information**

Please check the IPU website [www.ipu.org](http://www.ipu.org) (under Events) for the draft programme, registration form, background documents, and other updates.